

MEMORANDUM

TO: All County Officials and Department Heads

FROM: Jim Bates, County Mayor



DATE: January 9, 2026

RE: Travel Reimbursement Rates

The State of Tennessee has made some changes regarding travel rates. The following travel reimbursement rates are now in effect until further notice

The Milage Reimbursement Rate will go up to \$0.725 a mile.

Current Lodging Rates are **\$110.00** with the exceptions of the counties listed:

Williamson: \$130.00

Hamilton: \$117.00

Knox: \$119.00

Shelby: \$129.00

Davidson (Nashville)

September-October: \$ 248.00

November-August: \$217.00

***(See attached Lodging breakdown for more information)**

The rate of Reimbursement for Meals while traveling inside the State of Tennessee is now **\$68.00** with the exceptions of counties listed:

Williamson: \$86.00

Hamilton: \$74.00

Knox: \$74.00

Davidson: \$86.00

***(see attached Meals & Incidentals breakdown for more information)**

These rates took effect **January 1, 2026** and will remain until the State of Tennessee revises their policy. There are other rate changes pertaining to travel outside of the state.