Priority 1: Families
Objective 1
Family Support

Goal: By May 2023, Centerville Family Resource will serve 0.5% of students with Friday Friends, Operation Santa Claus, and other basic needs as compared to the 2021-2022 school year totals.

Action Step 1: In August 2022, Centerville Family Resource met with principals/teachers/staff during faculty meetings about "what is" and "how can I" refer students to Friday Friends using the CFRC referral form. They will be able to turn the form in to CFRC directly or complete online. CFRC has served 119 children in 57 families through the Friday Friends program. 8.08% of the Centerville area students participate. The bags are prepared from donated food items. The CFRC director delivers to CES, CIS, HCMS, and HCHS. Donations from several local churches, businesses, organizations and individuals support this program throughout the year by donating food or money. Second Harvest Food Pantry in Nashville donates 300 bags of food monthly.

Action Step 2: In October 2022, CFRC sent home forms to parents about the Operation Santa Claus program with a need help/would like to help form. CFRC served 218 children in 90 families with help for Christmas. CFRC helped Coordinated School Health with their annual Turkey Trot. CFRC received one hundred ninety-one (191) toys from the Turkey Trot for OSC. 14.82% of the Centerville school population was served through this program.

Action Step 3: In May 2023, CFRC surveyed students participating in Friday Friends to see likes and dislikes and if they need help with summer food.

Priority 1: Families
Objective 2
Family Wellbeing

Goal: By May 2023, CFRC will collaborate with school counselor and teachers at Centerville Intermediate School in creating the BBB program. This program is aimed at reducing office discipline referrals by 0.5% for students participating in the check in/check out (BBB=Bulldogs on Best Behavior folder) program as compared to students referred the previous year.

Action Step 1: In September 2022, FRC worked with counselor, RTI-B coordinator and teachers to identify students to be referred to the BBB program.

Action Step 2: In September 2022, released BBB Folder Program outlining a phase-in and phase-out structure. Students were given a folder each morning with goals to meet in the classroom. Teachers will rate the goals at the end of the day and FRC assessed and rewarded students who have met their goals for the day. As of May, 2023, 8 students from CIS had been referred to CFRC's BBB program. 1 moved from our system and 1 graduated (but I still check in with them). I am still working with the other 6.

Action Step 3: By May, 2023, Students in the BBB program will show improvement in classroom behavior and work thus decreasing need to be sent to the office for discipline. The principal stated that all of the students had decreased the number of office referrals and/or trips to the office.

Priority 2: Readiness
Objective 1
Chronically Out of School

Goal: For the school year 2022-23, to work with Centerville Elementary School to decrease the number of chronically out of school students/families by 20 students as compared to the previous school year data.

Action Step 1: By May 2023, CFRC coordinated with truancy officer bi-monthly to identify chronically out of school students. Director communicated with parent/student to assess the cause of absences. Monthly prizes were given out to award winners. There were also 4 large prize winners. In December, 2 children were drawn out of the hat to receive bicycles and in May, 2 children were picked to receive tablets.

Action Step 2: By May 2023, CFRC director will attend Tier 1 truancy meetings to offer assistance to parents and students who are struggling with attendance. CFRC was not able to attend meetings this year due to sensitive material being discussed. Flyers were made to hand to parents when they attended a truancy meeting.

Action Step 3: In May 2023, CFRC compared data from previous year to see if improvements have been made. As compared to last year, Chronic Absenteeism was decreased by 20 students this year at Centerville Elementary School. Last year there were 50 students that were considered chronic and this year there were only 30.

Priority 2: Readiness
Objective 3
Academic, College & Career Supports

Goal: By May 2023, will served up to 10 children in the Smart From the Start program and will show an improvement rate of 95% compared to the quarterly data.

Action Step 1: In August 2022, the CFRC took flyer and enrollment forms to Hickman Co. Public Library, Centerville Elementary School and the Hickman County Health Department.

Action Step 2: September 2022, CFRC held Toddler Time (ages 18 months-2 years) on Wednesday mornings at 9:30am. Preschool In A Bag on Friday mornings at 9:30am. Attendance has grown this year. 2 babies, 7 one year olds, 16 two year olds, and 12 three to five year olds participate in class. Story hour was an hour of themed interactive play, songs, books, shapes, numbers, and arts and crafts. Packets of education worksheets were given out at the end of every class for parents to work on at home with the child/children. In September, students were given a pre-test to see what information they knew. At the first class, a pre-test was administered to see what knowledge students had of color, shapes, numbers, and letters. From the information obtained from the pre-test: 6 three year olds scored 55% of knowledge on the Brigance Test. Four year old students scored 75%. In January, the director assessed the students to see if progress was being made. The post-test was administered in March and April found that all the three year old students scored 86% and four and five year old students scored 92%.

Action Step 3: April 2023, CFRC handed out parent evaluation forms for the program in order to assess and improve the program for the next school year.

Priority 3: Communities
Objective 1:
Student and Family Engagement

Goal: By August 2022, achieve 65% over all participation in orientations for students/parents that will transition schools in grades 3 and 6. This is to prepare student entering a new school and to get familiar with teachers and new procedures through PowerPoint presentation of rules and guidelines, a Q&A session and tour of the school. A survey will be given to student/parents to receive feedback so improvements can be made.

By May 2023, to implement and monitor an Ambassador program at the Hickman County High School with upper classmen and incoming 9th grade. A short questionnaire will be given to students who engage in this program each semester. We hope by the end of the school to have served 15% of the freshmen population with this program. Freshmen will be assessed quarterly to determine an improvement in their experience from the start of the school year.

Action Step 1: In July 2022, principals made calls to parents of children enrolling in grades 3, 6, and 9 with the Alert Now telephone system and posted on the CFRC Facebook page.

Action Step 2: On July 26, 2022 Centerville Intermediate orientation was held for in-coming 3rd graders and their parents. 57 of 106 3rd graders attended with 154 guests. This was 53.77% in attendance.

On July 28, 2022 Hickman Co. Middle and Hickman Co. High orientations were held for in-coming 6th and 9th graders and their parents. At HCMS there were 69 of 98 6th graders that attended with 167 guests. This was 70.40% attendance. At HCHS, there were 82 of 121 9th graders who attended with 181 guests. This was 67.76% attendance. School Ambassadors helped sign in students and handed out surveys and got all parents to fill out one for us.

A total of 208 students with 325 guests attended these events for a total of 64% attendance compared to 56.198% rate for the 2021-2022 school year.

Action Step 3: Surveys were given to families to determine if the presentation, Q & A session, and tour of the school were sufficient for their family. The surveys revealed that parents thought the orientations were well presented and discussed topics that every parent and student were concerned about. Students involved with the Ambassador program and Freshmen will be surveyed in December 2022 and again in May.

Priority 3: Communities
Objective 3:
Community Partnerships

Goal: By May 2023, the CFRC will serve 100% of teachers at Centerville Elementary and Centerville Intermediate through the Adopt A Class Program. Community leaders, civic organizations and individuals will be active in encouraging students to be the best they can be and to show students that their local community leaders are supportive and willing to help them succeed. Sponsors will encourage good attendance and academics. Sponsors will visit their adopted classroom monthly. The CFRC director will contact sponsors and teachers monthly to assure this program is working smoothly.

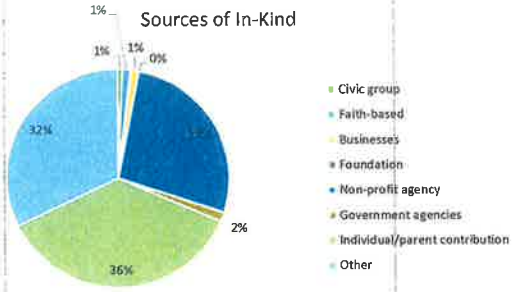
Action Step 1: In August 2022, CFRC director made visits or made calls to businesses, civic groups, and individuals of local businesses to ask for participation in the Adopt A Class program.

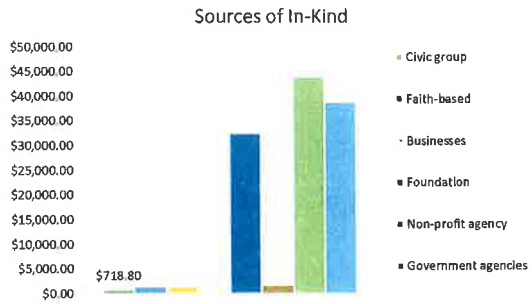
Action Step 2: As of August, 2022, 100% of teachers at Centerville Elementary and Centerville Intermediate are being served through the Adopt A Class program. Fun and educational things are being brought to the classrooms by community leaders, civic organizations and individuals. I have spoken with all of the sponsors and everything is going great.

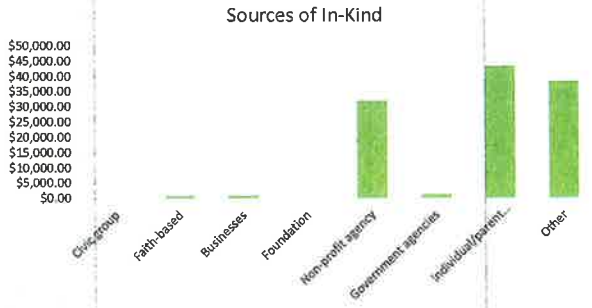
Action Step 3: In May 2023, CFRC surveyed sponsors and teachers to receive feedback as to what did and did not work in order to help improve this program.

Date	Donor Name	Source of In-Kind	Item or Service Donated	Quantity	Fair Market Value (each)	Total
5/17/2023	Second Harvest	Non-profit agency	Food items	1	$30,100.00	$30,100.00
5/17/2023	Bob Baker	Individual/parent contribution	Food items	100	$2.00	$200.00
5/17/2023	Corporations	Other	Food items	1	$37,300.00	$37,300.00
12/1/2022	Santa's Helpers	Individual/parent contribution	Christmas/holiday items	1	$36,800.00	$36,800.00
11/24/2022	Turkey Trot	Individual/parent contribution	Christmas/holiday items	191	$10.00	$1,910.00
11/24/2022	Turkey Trot	Individual/parent contribution	Food items	14	$5.00	$70.00
8/30/2022	J. Aydelott	Individual/parent contribution	Christmas/holiday items	32	$13.50	$432.00
5/17/2023	Volunteers	Individual/parent contribution	Volunteer hours	144	$29.95	$4,312.80
5/17/2023	Volunteers	Faith-based	Volunteer hours	49	$29.95	$1,467.55
5/17/2023	Volunteers	Businesses	Volunteer hours	46	$29.95	$1,374.88
5/17/2023	Volunteers	Civic group	Volunteer hours	24	$29.95	$718.80
5/17/2023	Volunteers	Foundation	Volunteer hours	6	$29.95	$179.70
5/17/2023	Volunteers	Government agencies	Volunteer hours	58	$29.95	$1,737.10
5/17/2023	Volunteers	Non-profit agency	Volunteer hours	79	$29.95	$2,366.05
5/17/2023	Volunteers	Other	Volunteer hours	46	$29.95	$1,377.70

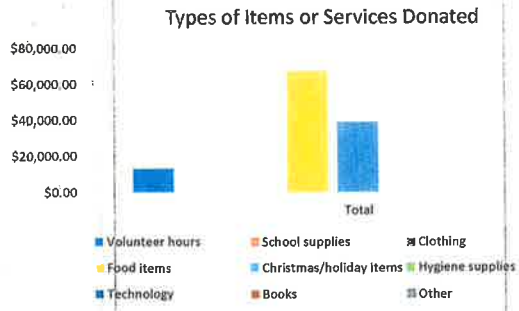
Source of In-Kind	Total
Civic group	$718.80
Faith-based	$1,467.55
Businesses	$1,374.88
Foundation	$179.70
Non-profit agency	$32,466.05
Government agencies	$1,737.10
Individual/parent contribution	$43,724.80
Other	$38,677.70
TOTAL	**$120,346.58**

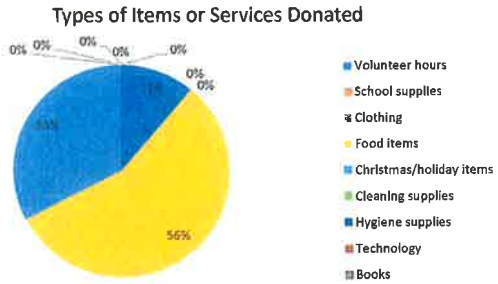






Item or Service Donated	Total
Volunteer hours	$13,534.58
School supplies	$0.00
Clothing	$0.00
Food items	$67,670.00
Christmas/holiday items	$39,142.00
Cleaning supplies	$0.00
Hygiene supplies	$0.00
Technology	$0.00
Books	$0.00
Other	$0.00
Household items	$0.00
TOTAL	**$13,534.58**







TN Department of Education

2022-23 Family Resource Center Annual Performance Report

Section 1: Demographics

District Information

1. District	Hickman County
2. Region	South Central
3. FRC director name	Mislessa Orton
4. Years served as the FRC director	17
5. Telephone	931-729-0430
6. Email	mislessa.orton@hickmank12.org
7. FRC site street address	1645 Bulldog Blvd, Building B,
8. City, State, Zip	Centerville, TN 37033
9. Director of schools name	Michelle Gilbert
10. Director of schools email	michelle.gilbert@hickmank12.org
11. Total average daily student enrollment as of May 1, 2023	1470
12. FRC website address	hickmank12.org

Section 1: Demographics - Continued

FRC Social Media Accounts

If applicable, for each social media account below, please list your FRC's username/handle, or a link to the account. (Please do not include personal accounts or district-level accounts).

13. Facebook	Melissa Orton
14. Instagram	N/A
15. Twitter	N/A
16. YouTube	N/A
17. Other	N/A

Section 1: Demographics - Continued

Number of Schools

Please indicate the total number of schools your FRC serves.

18. Total number of elementary schools that your FRC serves	2
19. Total number of middle schools that your FRC serves	1
20. Total number of high schools that your FRC serves	1

Section 2: Organization, Monitoring, Sustainability

For this section, please select the response that is most appropriate in depicting your current role.

FRC Director Position

21. As the Family Resource Center director, select the work schedule allocated for this position.	10-month work schedule
22. Does the district employ a full-time FRC director?	Yes
23. If you answered no to prior question, what percentage of the time does the FRC director devote to FRC activities?	
24. What other job title/roles does the FRC director have?	

Section 2: Organization, Monitoring, Sustainability - Continued

Matching Funds

For the following questions, please indicate the amount of matching funds received from the following sources.

25. Total amount of funds matched by district	20388.35
26. Percentage matched by the district that is monetary	66
27. Percentage matched by the district that is non-monetary (e.g., office space, phone, printing services, etc.)	34
28. Amount of funds matched by district for **only the FRC staff** position	20388.35

Section 2: Organization, Monitoring, Sustainability - Continued

FRC Site Information

29. Which groups does your FRC serve?	["Elementary (PreK-5)","Middle (6-8)","High (9-12)","Non-school aged children","Family members"]
30. Where is your FRC site located?	School campus

Section 3: Referrals, Services, and Activities

31. What is the total number of students your FRC served (unduplicated served)?	540
32. What is the total number of families your FRC served (unduplicated served)?	351

Referrals

For the following questions, please select if your FRC made referrals to any outside agencies/partners for each of the following services. If yes, please indicate the number of referrals your FRC made for that service.

33. Did your FRC make referrals for **adult education**?	No
34. Number of referrals made for adult education	
35. Did your FRC make referrals for **basic necessities** (e.g., hygiene items, laundry, shoes, bedding, diapers)?	Yes
36. Number of referrals made for basic necessities	4
37. Did your FRC make referrals for **clothing**?	Yes
38. Number of referrals made for clothing	1
39. Did your FRC make referrals for **employment/job readiness**?	No
40. Number of referrals made for employment/job readiness	
41. Did your FRC make referrals for **Families First/SNAP**?	No
42. Number of referrals made for Families First/SNAP	
43. Did your FRC make referrals to a **food pantry**?	No
44. Number of referrals made to a food pantry	
45. Did your FRC make referrals for **healthcare** (e.g., dental, vision, physical health)?	No
46. Number of referrals made for healthcare	
47. Did your FRC make referrals for **holiday assistance**?	Yes
48. Number of referrals made for holiday assistance	1
49. Did your FRC make referrals for **housing assistance**?	No
50. Number of referrals made for housing assistance	
51. Did your FRC make referrals for **in-home services** (e.g., SOCAT)?	No
52. Number of referrals made for **in-home services**	
53. Did your FRC make referrals for **mental health services**?	Yes
54. Number of referrals made for mental health services	3

55. Did your FRC make referrals for **parenting education/skills**?	No
56. Number of referrals made for parenting education/skills	
57. Did your FRC make referrals for **rent/utility/transportation assistance**?	Yes
58. Number of referrals made for rent/utility/transportation assistance	1
59. Did your FRC make referrals for **school supplies**?	No
60. Number of referrals made for school supplies	
61. Did your FRC make referrals for **substance abuse services**?	No
62. Number of referrals made for substance abuse services	
63. Did your FRC make referrals for **teen parenting support**?	No
64. Number of referrals made for teen parenting support	

Section 3: Referrals, Services, and Activities - Continued

Direct Services/Activities

For the following questions, please select if your district provided the following direct services/activities. If yes, indicate the number of direct services/activities your FRC provided. Direct service is defined as the FRC providing a direct support to those whom they serve.

65. Did your FRC provide direct services/activities for **adult education**?	No
66. Number of direct services/activities made for adult education	
67. Did your FRC provide direct services/activities for **basic necessities** (e.g., hygiene items, laundry, shoes, bedding, diapers)?	Yes
68. Number of direct services/activities provided for basic necessities	115
69. Did your FRC provide direct services/activities related to **case management**?	No
70. Number of direct services/activities provided for case management	
71. Did your FRC provide direct services/activities related to **chronically out of school** (e.g., truancy board, juvenile court, attendance programs)?	Yes

72. Number of direct services/activities provided for chronically out of school	27
73. Did your FRC provide direct services/activities related to **clothing**?	Yes
74. Number of direct services/activities provided for clothing	7
75. Did your FRC provide direct services/activities related to **family literacy**?	Yes
76. Number of direct services/activities provided for family literacy	20
77. Did your FRC provide direct services/activities related to **food** (e.g., mobile food pantry/giveaways)?	Yes
78. Number of direct services/activities provided for food	35
79. Did your FRC provide direct services/activities related to **healthcare**?	No
80. Number of direct services/activities provided for healthcare	
81. Did your FRC provide direct services/activities related to **holiday assistance**?	Yes
82. Number of direct services/activities provided for holiday assistance	218
83. Did your FRC provide direct services/activities related to **home visits**?	No
84. Number of direct services/activities provided for home visits	
85. Did your FRC provide direct services/activities related to **housing assistance**?	No
86. Number of direct services/activities provided for housing assistance	
87. Did your FRC provide direct services/activities related to **mental health services**?	No
88. Number of direct services/activities provided for mental health services	
89. Did your FRC provide direct services/activities related to **parenting education/skills**?	No
90. Number of direct services/activities provided for parenting education/skills	
91. Did your FRC provide direct services/activities related to **Pre-K in a Bag/preschool services**?	Yes
92. Number of direct services/activities provided for Pre-K in a Bag/preschool services	744

93. Did your FRC provide direct services/activities related to **rent/utility/transportation assistance**?	No
94. Number of direct services/activities provided for rent/utility/transportation assistance	
95. Did your FRC provide direct services/activities related to **school supplies**?	Yes
96. Number of direct services/activities provided for school supplies	30
97. Did your FRC provide direct services/activities related to **teen parenting support**?	No
98. Number of direct services/activities provided for teen parenting support	
99. Did your FRC provide direct services/activities related to **tutoring/mentoring**?	No
100. Number of direct services/activities provided for tutoring/mentoring	
101. Did your FRC provide direct services/activities related to **weekend food backpack program**?	["Bloodborne Pathogens, Bullying, HIV/AIDS, Hazing, Human Trafficking, Students Experiencing Homelessness, Nutrition Basics, Child Abuse, Hazard Communication, Slips Trips and Falls, Youth Suicide Awareness","Mental health/Youth Mental Health First Aid (YMHFA)/suicide prevention","Principal/administrator meetings","Safety/safe schools/emergency preparedness/threat assessment"]
102. Number of direct services/activities provided for weekend food backpack program	4140

Section 4: Professional Development

Please select the professional development opportunities the FRC director(s) participated in and/or provided for district faculty and staff during the 2022-23 school year.

103. Please select the professional development opportunities/trainings the FRC Director participated in during the 2022-23 school year.	["Bloodborne Pathogens, Bullying, HIV/AIDS, Hazing, Human Trafficking, Students Experiencing Homelessness, Nutrition Basics, Child Abuse, Hazard Communication, Slips Trips and Falls, Youth Suicide Awareness","Mental health/Youth Mental Health First Aid (YMHFA)/suicide prevention","Principal/administrator meetings","Safety/safe schools/emergency preparedness/threat assessment"]

104. Did your FRC provide any professional development opportunities/trainings for faculty/staff this school year?	No
105. Please select the professional development opportunities/trainings the FRC Director provided during the 2022-23 school year.	

Section 5: Partnerships/Collaborations

Please indicate the number of groups/agencies with whom you partnered on your FRC initiatives this year for each of the following groups.

106. Businesses (corporation, small business)	11
107. Civic groups (e.g. Lion's Club, 4-H, Kiwanis, PTA/PTA, Rotary, etc.)	139
108. Faith-based	8
109. Foundations	2
110. Government agencies (city, county, state, federal)	13
111. Non-profit agencies	3

Section 6: Grants/Funding and In-Kind

Grants/Funding

Please indicate the total amount of grants/funding you received from each of the following sources.

112. Civic group	2615.5
113. Faith-based	850
114. Businesses	0
115. Foundation	2250
116. Non-profit agencies	0
117. Government agencies (do not include funds received from the TDOE)	0
118. Individual/parent contributions	1072.5

Section 6: Grants/Funding and In-Kind – Continued

In-Kind

Please indicate the total amount of in-kind you received from each of the following sources.

In-kind definition: Services, material, equipment, or labor committed or received at a conservative value that would otherwise be paid from the FRC budget. In-kind contributions are donations of goods, services, or time - instead of cash. In other words, in-kind contributions are goods wholesale value or services provided instead of cash for one of your project budget line-items. The current estimated national value of each volunteer hour is ***$29.95****.*

119. Civic group	718.8
120. Faith-based	1467.55
121. Businesses	1374.88
122. Foundation	179.7
123. Non-profit	32466.05
124. Government agencies (do not include in-kind from TDOE)	1737.1
125. Individual/parent contributions	82402.5

Section 7: Best Practices

126. Please select from the following FRC director best practices and indicate the ones you participated in this school year.	["FRC provided an annual report to administrators/school staff.","FRC presented an annual report to the school board at one or more school board meetings this year. ","FRC presented an annual report to the FRC advisory council.","FRC director used FRC marketing, media, and other communication efforts to support and expand FRC initiatives. ","FRC director monitored goals and action plan during the school year. "]

Section 8: Advisory Council

Please indicate the number of people on your FRC advisory council from each of the following groups.

127. Business representatives	1
128. Civic organizations	0
129. Community agencies	2
130. Director of schools	0
131. District supervisors	4
132. Faith-based organizations	0
133. Government officials	0
134. Parent/family members	9
135. School administrators	0
136. School board members	0
137. School staff	1
138. Students	0
139. Other	0