Priority 1: Families
Objective 1
Family Support

Goal: By May 2023, EFRC will increase by .5% the number of students served by Friday Friends, Operation Santa Claus and other basic family needs from the previous year.

Action Step 1: In August, 2022, EFRC met with teachers and principals to tell them about programs the Center offers. Fliers and referral forms were given out to refer students to the Friday Friends program. Teachers were also told how to refer students online. Teachers began referring students to this program after the first full week of school. The Homeless Liaison is also included in this program and makes referrals for the homeless students in our system. As of May 19, 184 students from 84 families have been served through this program. This is 11.04% of students served in East Hickman Schools. This is also an increase of 108 students from last year. Bags of food are prepared with food donated by civic organizations, churches, individuals and Second Harvest donates 300 bags of food each month.

Action Step 2: In September, 2022, Operation Santa Claus forms were sent home with students. Parents returned forms stating they needed help or would like to help a family. 95 givers provided gifts for 115 families with 280 children. 16.78% of the East Hickman school population was served through this program. This is 4 less children than served in 2021-2022.

Action Step 3: In May, 2023 Friday Friends surveys were given to all students who participated in this program. Students told us their likes and dislikes. Students also let us know if this service was of any help to them in any way.

Priority 1: Families
Objective 2
Family Wellbeing

Goal: By May 19, 2023 the EFRC will establish a "Buddy" program at East Hickman Elementary pairing Kindergarten students who may need help in making friends with 2nd graders. The EFRC director will collaborate with the RTI-B, Guidance Counselor and teachers in creating a check-in/check-out system with students who may need daily encouragement. This program will show a ½% decrease in office discipline referrals as compared to the previous quarter.

By October, 2022, anti-bullying classes will be presented to all students at East Hickman Elementary School through the guidance office.

By May, 2023, EFRC will make and distribute "Grief Bags" for students who have lost a loved one (or pet) by death or divorce of parents.

Action Step 1: As of May 19th, 2023 there were 8 kindergarten students who have been referred to EFRC and have been paired with 2nd graders. The guidance counselor referred these students to us for pairing. 2nd graders check in with their "buddy" weekly to see how they are doing. Once a month these students have time together with the EFRC director for fun activities. Kindergarten teachers have seen a great improvement in students participating in this program.

Students who need daily encouragement are referred to the check-in/check-out program by the guidance counselor. Each student is given a folder with goals for the day. At the end of the day, students return the folder to EFRC with notes from the teacher stating if the student was able to complete their goals for the day. At the end of the week, if the student has been able to maintain their goals for 95% of the time, they received a small reward. There were 4 students enrolled in this program. Teachers have been highly pleased with the progress of the program. The guidance counselor keeps data on the students compared to last school year. Teachers are very impressed with the change in behavior with these students.

In September 2022, the East Family Resource purchased two buddy benches to be placed on the playground. Students were told during the SOAR presentation what these benches are to be used for. The benches will encourage students to include others in their playtime.

Action Step 2: In October, Anti-bullying classes were taught to all students P3 - 2nd grade the week of October 18, 2033. A pre and post-test was administered to determine if students understood what bullying is. Of 445 students who attended the Anti-bullying classes, 63% were already familiar with what a bully is. 37% were unsure when given the pre-test. After the class was completed, 100% of the students were able to recognize what a bully is.

Action Step 3: Grief bags were given to 3 students this year for the loss of a loved one. EFRC checks in with these students monthly to make sure they are doing okay.

Priority 2: Readiness
Objective 1
Chronically Out of School

Goal: By May, 2023, the EFRC will work with East Hickman Elementary school to decrease by 1/2 % the number of chronically out of school students compared to the previous school year.

Action Step 1: An "Attendance Pep Rally" was held on August 26. Students were gathered in the gym and the cheerleaders from East Hickman High School presented a lively program about attendance. Students were encouraged to attend daily. Notes were sent home with students to explain to parents why attendance is so important. The students were shown prizes that EFRC would award each semester. The classroom with the best attendance for the month was awarded a class party, such as ice cream, popcorn, etc. Two students each month were chosen to receive a prize for missing 2 or less days. 18 prizes will have been handed out as of May 19, 2023 to students. Grand prize was awarded to two students who missed less than 18 days this school year.

Action Step 2: In August, EFRC director met with the principal and truant officer at East Hickman Elementary school to discuss ways to help improve attendance.

Although the principal has previously agreed to let EFRC sit in on truancy meeting, she decided against that. A flyer that listed all the area resources and ways that the EFRC can help parents was printed and given to the principal to distribute to families in Tier meetings.

Action Step 3: Compared to last year on May 15th, there were 4 more students that were truant this year from last school year. Chronic absenteeism has been up at every school for some reason this school year.

Priority 2: Readiness
Objective 2
Literacy

Goal: By May, 2023, the EFRC will establish a Book Swap at East Hickman Elementary School for Pre-K-2nd grade in hopes of giving each student at least two books to have in their homes and encourage reading at least 20 minutes per day as compared monthly.

Action Step 1: In January, EFRC began working with the librarian and counselor to set up a time for the book swap..

Action Step 2: In January, EFRC sent home fliers to parents telling them about our upcoming Book SWAP. Permission forms were also sent home and students who returned the form were allowed to participate in our program.

Action Step 3: In March, books were collected from individuals and organizations and cleaned for the SWAP. 517 books were donated for the SWAP and 517 books were picked up by students. Every student at EHES received a book and some students came back the next day to request another one. I was unable to target P-K students for reading 20 minutes per day as I was new to the job and had to adjust my time to fit into the work day.

Priority 2: Readiness
Objective 3
Academic, College & Career Supports

Goal: By May 2023, EFRC will serve up to 10 children through our Smart From the Start program and students will show a 95% improvement of knowledge compared to data at the beginning of the school year, at the end of the first semester and at the end of the school year.

Action Step 1: In August, 2022, EFRC handed out flyers at Open Houses, post flyers on the East Hickman Public Library, East Hickman Elementary and Hickman County Health Department. EFRC also posted to their Facebook page encouraging parents to sign their children up for this FREE weekly program. Booth was set up at the Live, Love, Run 5K race and also at the Elementary and Intermediate schools Open Houses.

Action Step 2: Beginning September, 2022 Classes began the first week of September and were offered each Tuesday and Wednesday until the end of April.

At the first class in September, a pre-test was administered to see what type of knowledge students had for colors, shapes, numbers, letters, etc. From the information obtained from the test, I was better able to present my lessons to help strengthen their weaknesses. Six 3 and 4 year old students were tested in September. 3 yr. old students scored 52% of knowledge score on the Brigance test. 4 yr. old students scored 93% knowledge score on the Brigance test.

Action Step 3: In April 2023, Parents were given an evaluation form for the program in order to assess and improve the program for the next school year. Parent feedback will help in making determination of if the program should be more aggressive on the academic side.

Priority 3: Communities
Objective 1:
Student and Family Engagement

Goal: By August 2022, EFRC will achieve 65% participation of students and their parents who will be attending 3rd grade at East Hickman Intermediate School and those students attending 6th grade at East Hickman Middle School. This event will connect teachers, counselors and EFRC staff with students and parents giving them open opportunity for communication in the future. Survey of orientation will be given to students/parents to determine if the Power Point presentation, Q&A session and overview of school rules and other information was sufficient for their family. The outcome of this survey will help make improvements to the content offered the next school year.

9th grade orientation will be offered at East Hickman High School and will provide ambassadors for Freshmen to help build better communication between freshmen and upper classmen. We hope to have served 10% of the freshmen with this program by the end of the school year. A brief survey will be given to students who participate in this program at the end of each quarter.

Action Step 1: The week of July 20, 2022 an all call was made to students who would be entering 3rd, 6th and 9th grades inviting them to orientations.

Action Step 2: On July 28, East Hickman Intermediate held their 3rd grade orientation at 5:30. EFRC had a table set up for sign in and door prizes. 79 of 122 3rd graders attended this orientation with 87 guest. 64.75% of 3rd grade students attended. 576 flyers with information about current concerns were handed out to parents.

On July 28, 2022 East Hickman Middle School held their 6th grade orientation at 6:30. EFRC set up a table for sign in and door prizes. 76 of 115 6th graders attended along with 204 guest. 66.08% of 6th graders attended. 608 flyers with information about current concerns were handed out to parents.

On July 30, 2022 East Hickman High School held their 9th grade orientation. EFRC set up sign in tables and awarded door prizes. 86 of 97 9th graders attended this orientation with 220 guest. 88.65% of 9th graders attended this event. 688 flyers with information about current concerns were given to parents. In total there were 241 students with 422 guest who attended these events. This is 72.15% of students in attendance. This is an increase over last year's 64.16% attendance.

Student ambassadors, wearing bright green t-shirts and arm bands, were introduced to the 9th grade incoming class. These ambassadors helped students find their lockers, classrooms and answered any questions 9th graders may have. EFRC tried to meet monthly with ambassadors but was unsuccessful after the first two months.

Action Step 3: Surveys were given to all parents in attendance to give us feedback to determine if the orientations were helpful to both students and parents. These surveys will be used to improve orientations. Surveys were also give to student ambassadors.

Priority 3: Communities
Objective 3:
Community Partnerships

Goal: By October 2022, the EFRC will serve 100% of teachers in grades K-5th at East Hickman Elementary and East Hickman Intermediate with Adopt A Class sponsors. Community leaders and civic organizations will be active in the classroom, along with teachers, encouraging student to be the best they can be and to show students that their local community leaders are supportive and willing to help them succeed. Sponsors will encourage good attendance and academics. Sponsors will visit their adopted classroom each month or at least four times per year.

Action Step 1: In August, EFRC contacted local East Hickman businesses, civic organizations and individuals about the Adopt-A-Class program. All classes in grades Pre-K - 5th grade have a sponsor that has agreed to present programs to their class at least four times this school year.

Action Step 2: On August 28, 2022 an Adopt-A-Class reception was held for East Hickman Elementary School classes. Sponsors were greeted by their class representative and presented a certificate of adoption and then escorted to their classroom to meet everyone. In all there are 22 classroom with 22 sponsors at this school.

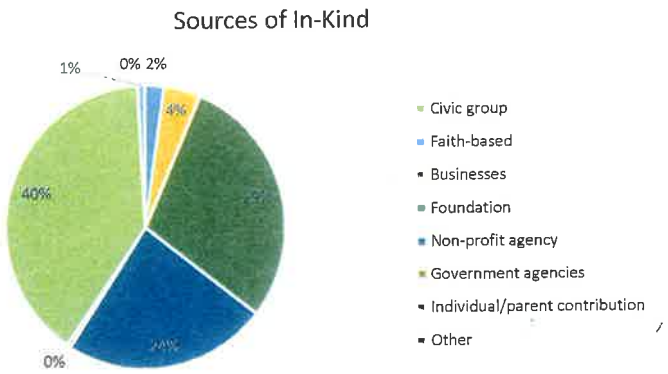
On September 9, 2022, an Adopt-A-Class reception was held for East Hickman Intermediate School classes. Sponsors were greeted by their class representatives and presented a certificate of adoption and then escorted to their classrooms to meet everyone. In all there are 19 classrooms with 19 sponsors.

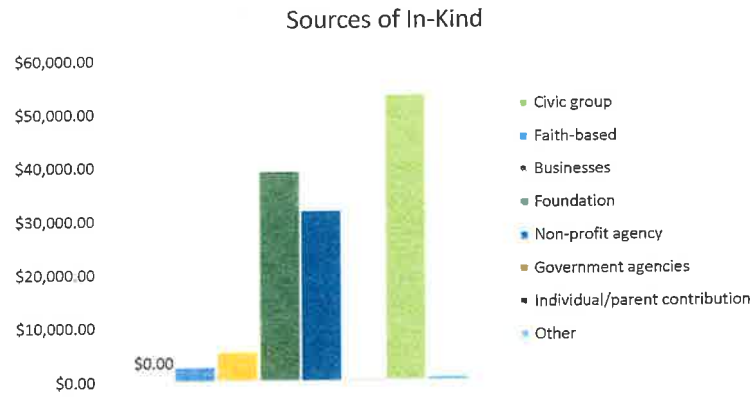
Action Step 3: In December, surveys and/or phone calls were made to sponsors and teachers to see how the program was progressing.

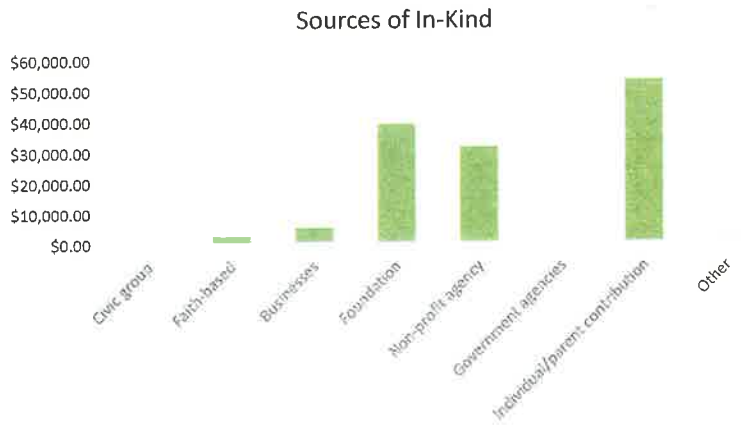
Surveys were once again sent the first week of May to teachers and sponsors. This survey will determine if sponsors wish to move to a different classroom next year and if the teacher wishes to have a new sponsor.

Date	Donor Name	Contact Name	Source of In-Kind	Item or Service Donated	Quantity	Fair Market Value (each)	Total
8/11/2022	Second Harvest Food Pantry		Non-profit agency	Food items	1	$30,100.00	$30,100.00
4/9/2023	Pam		Individual/parent contribution	Clothing	150	$10.00	$1,500.00
2/23/2023	Pam		Individual/parent contribution	Books	457	$10.00	$4,570.00
3/5/2023	East Hickman Public Library		Government agencies	Books	60	$10.00	$600.00
3/5/2023	Rita		Individual/parent contribution	Food items	550	$2.00	$1,100.00
12/12/2022	United Way		Foundation	Other	1	$39,525.00	$39,525.00
12/10/2022	Operation Santa Clause		Individual/parent contribution	Christmas/holiday items	1	$41,075.00	$41,075.00
11/24/2022	Turkey Trot		Individual/parent contribution	Christmas/holiday items	1	$50.00	$50.00
12/10/2022	Santa's Helpers		Individual/parent contribution	Volunteer hours	95	$29.95	$2,845.25
12/10/2022	Operation Santa Helpers		Individual/parent contribution	Volunteer hours	14	$29.95	$419.30
12/10/2022	Elves		Individual/parent contribution	Volunteer hours	36	$29.95	$1,078.20
12/14/2022	Santa's Elves		Individual/parent contribution	Volunteer hours	18	$29.95	$539.10
9/9/2022	Volunteers		Businesses	Volunteer hours	192	$29.95	$5,750.40
10/4/2022	PSB		Individual/parent contribution	Volunteer hours	7	$29.95	$209.65
2/8/2023	JROTC		Other	Volunteer hours	4	$29.95	$119.80
12/13/2022	Wrapping party		Individual/parent contribution	Volunteer hours	15	$29.95	$449.25
8/22/2022	Ambassador		Other	Volunteer hours	10	$29.95	$299.50
7/27/2022	Orientation		Other	Volunteer hours	4	$29.95	$119.80
8/11/2022	FF		Non-profit agency	Volunteer hours	70	$29.95	$2,096.50
3/20/2022	Book swap		Other	Volunteer hours	21	$29.95	$628.95
5/5/2023	New Beginning Misinary Baptist Church		Faith-based	Food items	1	$3,000.00	$3,000.00

Source of In-Kind	Total
Civic group	$0.00
Faith-based	$3,000.00
Businesses	$5,750.40
Foundation	$39,525.00
Non-profit agency	$32,196.50
Government agencies	$600.00
Individual/parent contribution	$53,835.75
Other	$1,168.05
TOTAL	**$136,075.70**

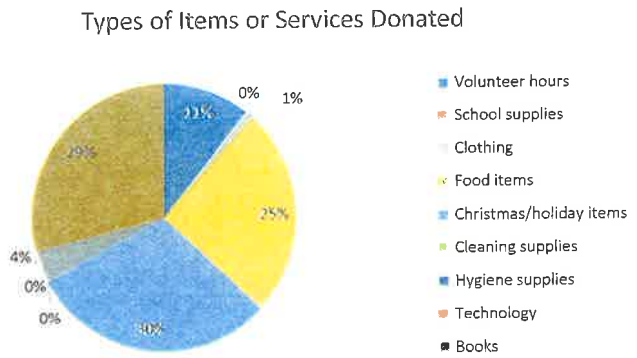






Item or Service Donated	Total
Volunteer hours	$14,555.70
School supplies	$0.00
Clothing	$1,500.00
Food items	$34,200.00
Christmas/holiday items	$41,125.00
Cleaning supplies	$0.00
Hygiene supplies	$0.00
Technology	$0.00
Books	$5,170.00
Other	$39,525.00
Household items	$0.00
TOTAL	#NAME?





TN Department of Education

2022-23 Family Resource Center Annual Performance Report

Section 1: Demographics

District Information

1. District	Hickman County
2. Region	South Central
3. FRC director name	Amanda Adcox
4. Years served as the FRC director	1
5. Telephone	931-670-6617
6. Email	amanda.adcox@hickmank12.org
7. FRC site street address	5191 Hwy 100
8. City, State, Zip	Lyles, Tn 37098
9. Director of schools name	Michelle Gilbert
10. Director of schools email	michelle.gilbert@hickmank12.org
11. Total average daily student enrollment as of May 1, 2023	1628
12. FRC website address	Hickmank12.org

Section 1: Demographics - Continued

FRC Social Media Accounts

If applicable, for each social media account below, please list your FRC's username/handle, or a link to the account. (Please do not include personal accounts or district-level accounts).

13. Facebook	East Hickman Family Resource
14. Instagram	NA
15. Twitter	NA
16. YouTube	NA
17. Other	NA

Section 1: Demographics - Continued

Number of Schools

Please indicate the total number of schools your FRC serves.

18. Total number of elementary schools that your FRC serves	2
19. Total number of middle schools that your FRC serves	1
20. Total number of high schools that your FRC serves	1

Section 2: Organization, Monitoring, Sustainability

For this section, please select the response that is most appropriate in depicting your current role.

FRC Director Position

21. As the Family Resource Center director, select the work schedule allocated for this position.	10-month work schedule
22. Does the district employ a full-time FRC director?	Yes
23. If you answered no to prior question, what percentage of the time does the FRC director devote to FRC activities?	
24. What other job title/roles does the FRC director have?	

Section 2: Organization, Monitoring, Sustainability - Continued

Matching Funds

For the following questions, please indicate the amount of matching funds received from the following sources.

25. Total amount of funds matched by district	20388.35
26. Percentage matched by the district that is monetary	66
27. Percentage matched by the district that is non-monetary (e.g., office space, phone, printing services, etc.)	34
28. Amount of funds matched by district for **only the FRC staff** position	20388.35

Section 2: Organization, Monitoring, Sustainability - Continued

FRC Site Information

29. Which groups does your FRC serve?	["Elementary (PreK-5)","Middle (6-8)","High (9-12)","Non-school aged children","Family members"]
30. Where is your FRC site located?	School campus

Section 3: Referrals, Services, and Activities

31. What is the total number of students your FRC served (unduplicated served)?	607
32. What is the total number of families your FRC served (unduplicated served)?	366

Referrals

For the following questions, please select if your FRC made referrals to any outside agencies/partners for each of the following services. If yes, please indicate the number of referrals your FRC made for that service.

33. Did your FRC make referrals for **adult education**?	No
34. Number of referrals made for adult education	
35. Did your FRC make referrals for **basic necessities** (e.g., hygiene items, laundry, shoes, bedding, diapers)?	No
36. Number of referrals made for basic necessities	
37. Did your FRC make referrals for **clothing**?	Yes
38. Number of referrals made for clothing	3
39. Did your FRC make referrals for **employment/job readiness**?	No
40. Number of referrals made for employment/job readiness	
41. Did your FRC make referrals for **Families First/SNAP**?	No
42. Number of referrals made for Families First/SNAP	
43. Did your FRC make referrals to a **food pantry**?	No
44. Number of referrals made to a food pantry	
45. Did your FRC make referrals for **healthcare** (e.g., dental, vision, physical health)?	No
46. Number of referrals made for healthcare	
47. Did your FRC make referrals for **holiday assistance**?	Yes
48. Number of referrals made for holiday assistance	4
49. Did your FRC make referrals for **housing assistance**?	No
50. Number of referrals made for housing assistance	
51. Did your FRC make referrals for **in-home services** (e.g., SOCAT)?	No
52. Number of referrals made for **in-home services**	
53. Did your FRC make referrals for **mental health services**?	Yes
54. Number of referrals made for mental health services	1

55. Did your FRC make referrals for **parenting education/skills**?	No
56. Number of referrals made for parenting education/skills	
57. Did your FRC make referrals for **rent/utility/transportation assistance**?	Yes
58. Number of referrals made for rent/utility/transportation assistance	2
59. Did your FRC make referrals for **school supplies**?	No
60. Number of referrals made for school supplies	
61. Did your FRC make referrals for **substance abuse services**?	No
62. Number of referrals made for substance abuse services	
63. Did your FRC make referrals for **teen parenting support**?	No
64. Number of referrals made for teen parenting support	

Section 3: Referrals, Services, and Activities - Continued

Direct Services/Activities

For the following questions, please select if your district provided the following direct services/activities. If yes, indicate the number of direct services/activities your FRC provided. Direct service is defined as the FRC providing a direct support to those whom they serve.

65. Did your FRC provide direct services/activities for **adult education**?	No
66. Number of direct services/activities made for adult education	
67. Did your FRC provide direct services/activities for **basic necessities** (e.g., hygiene items, laundry, shoes, bedding, diapers)?	Yes
68. Number of direct services/activities provided for basic necessities	184
69. Did your FRC provide direct services/activities related to **case management**?	No
70. Number of direct services/activities provided for case management	
71. Did your FRC provide direct services/activities related to **chronically out of school** (e.g., truancy board, juvenile court, attendance programs)?	Yes

72. Number of direct services/activities provided for chronically out of school	31
73. Did your FRC provide direct services/activities related to **clothing**?	Yes
74. Number of direct services/activities provided for clothing	3
75. Did your FRC provide direct services/activities related to **family literacy**?	Yes
76. Number of direct services/activities provided for family literacy	536
77. Did your FRC provide direct services/activities related to **food** (e.g., mobile food pantry/giveaways)?	Yes
78. Number of direct services/activities provided for food	50
79. Did your FRC provide direct services/activities related to **healthcare**?	No
80. Number of direct services/activities provided for healthcare	
81. Did your FRC provide direct services/activities related to **holiday assistance**?	Yes
82. Number of direct services/activities provided for holiday assistance	280
83. Did your FRC provide direct services/activities related to **home visits**?	No
84. Number of direct services/activities provided for home visits	
85. Did your FRC provide direct services/activities related to **housing assistance**?	No
86. Number of direct services/activities provided for housing assistance	
87. Did your FRC provide direct services/activities related to **mental health services**?	No
88. Number of direct services/activities provided for mental health services	
89. Did your FRC provide direct services/activities related to **parenting education/skills**?	No
90. Number of direct services/activities provided for parenting education/skills	
91. Did your FRC provide direct services/activities related to **Pre-K in a Bag/preschool services**?	Yes
92. Number of direct services/activities provided for Pre-K in a Bag/preschool services	576

93. Did your FRC provide direct services/activities related to **rent/utility/transportation assistance**?	No
94. Number of direct services/activities provided for rent/utility/transportation assistance	
95. Did your FRC provide direct services/activities related to **school supplies**?	Yes
96. Number of direct services/activities provided for school supplies	308
97. Did your FRC provide direct services/activities related to **teen parenting support**?	No
98. Number of direct services/activities provided for teen parenting support	
99. Did your FRC provide direct services/activities related to **tutoring/mentoring**?	No
100. Number of direct services/activities provided for tutoring/mentoring	
101. Did your FRC provide direct services/activities related to **weekend food backpack program**?	["Bloodborn pathogens, Bullying, HIV/Aids, Hazing, Human Trafficking, Homlessness, Nutrican Basic, Child Abuse, Hazardous Communication, Slip, Trips, and Falls, and Youth Suicide Awareness","Adverse Childhood Experiences (ACES)/Trauma Informed Schools (TIS)/trauma","Mental health/Youth Mental Health First Aid (YMHFA)/suicide prevention","Poverty education/poverty simulation","Principal/administrator meetings","Safety/safe schools/emergency preparedness/threat assessment"]
102. Number of direct services/activities provided for weekend food backpack program	6624

Section 4: Professional Development

Please select the professional development opportunities the FRC director(s) participated in and/or provided for district faculty and staff during the 2022-23 school year.

103. Please select the professional development opportunities/trainings the FRC Director participated in during the 2022-23 school year.	["Bloodborn pathogens, Bullying, HIV/Aids, Hazing, Human Trafficking, Homlessness, Nutrican Basic, Child Abuse, Hazardous Communication, Slip, Trips, and Falls, and Youth Suicide Awareness","Adverse Childhood Experiences (ACES)/Trauma Informed Schools

	(TIS)/trauma","Mental health/Youth Mental Health First Aid (YMHFA)/suicide prevention","Poverty education/poverty simulation","Principal/administrator meetings","Safety/safe schools/emergency preparedness/threat assessment"]
104. Did your FRC provide any professional development opportunities/trainings for faculty/staff this school year?	No
105. Please select the professional development opportunities/trainings the FRC Director provided during the 2022-23 school year.	

Section 5: Partnerships/Collaborations

Please indicate the number of groups/agencies with whom you partnered on your FRC initiatives this year for each of the following groups.

106. Businesses (corporation, small business)	16
107. Civic groups (e.g. Lion's Club, 4-H, Kiwanis, PTA/PTA, Rotary, etc.)	126
108. Faith-based	5
109. Foundations	1
110. Government agencies (city, county, state, federal)	6
111. Non-profit agencies	2

Section 6: Grants/Funding and In-Kind

Grants/Funding

Please indicate the total amount of grants/funding you received from each of the following sources.

112. Civic group	2615.5
113. Faith-based	850
114. Businesses	0
115. Foundation	2250
116. Non-profit agencies	0
117. Government agencies (do not include funds received from the TDOE)	0
118. Individual/parent contributions	1072.5

Section 6: Grants/Funding and In-Kind – Continued

In-Kind

Please indicate the total amount of in-kind you received from each of the following sources.

In-kind definition: Services, material, equipment, or labor committed or received at a conservative value that would otherwise be paid from the FRC budget. In-kind contributions are donations of goods, services, or time - instead of cash. In other words, in-kind contributions are goods wholesale value or services provided instead of cash for one of your project budget line-items. The current estimated national value of each volunteer hour is ***$29.95****.*

119. Civic group	1767.05
120. Faith-based	3000
121. Businesses	5750.4
122. Foundation	0
123. Non-profit	32196.5
124. Government agencies (do not include in-kind from TDOE)	600
125. Individual/parent contributions	53835.75

Section 7: Best Practices

126. Please select from the following FRC director best practices and indicate the ones you participated in this school year.	["FRC provided an annual report to administrators/school staff.","FRC presented an annual report to the school board at one or more school board meetings this year. ","FRC presented an annual report to the FRC advisory council.","FRC director used FRC marketing, media, and other communication efforts to support and expand FRC initiatives. ","FRC director monitored goals and action plan during the school year. "]

Section 8: Advisory Council

Please indicate the number of people on your FRC advisory council from each of the following groups.

127. Business representatives	1
128. Civic organizations	0
129. Community agencies	1
130. Director of schools	0
131. District supervisors	3
132. Faith-based organizations	0
133. Government officials	0
134. Parent/family members	2
135. School administrators	0
136. School board members	0
137. School staff	5
138. Students	0