Hickman County Board of Education

	Descriptor Term: **Risk Management and Threat Assessment Team**	Descriptor Code: **3.204**	Issued Date: **03/07/22**
		Rescinds: **3.204**	Issued: **05/04/19**

It shall be the responsibility of the director of schools to develop an appropriate safety program for the school system. The Board shall provide sufficient staff and budget for its implementation.

The Board shall designate a professional staff person who shall be responsible for the promotion and development of a prevention and safety education program for students and personnel employed by the school system. This person shall be given authority and title commensurate with the task and shall answer directly to the director of schools. The general areas of responsibilities include, ***but are not limited to***, in-service training, development of accident prevention procedures, accident record keeping and facility inspection.

General[1]

A threat assessment team shall be created within the school district to develop intervention-based approaches to prevent violence, manage reports of potential threats, and create a system that fosters a safe, supportive, and effective school environment. The Director of Schools shall appoint the members of the threat assessment team.

The Director of Schools shall develop administrative procedures regarding the training and operations of the team to comply with state law and State Board of Education rules and regulations.

TEAM MEETINGS

All threat assessment team meetings shall be closed to the public.[2]

RECORDKEEPING[3]

The team shall document all behaviors and incidents deemed to pose a risk to school safety or that resulted in intervention and shall provide the information to the Director of Schools.

A report of the activities of the threat assessment team will be compiled and shared with the Board before each regular meeting.

Documents produced or obtained regarding these assessment activities will not be open for public inspection.

Legal References

1. TCA 49-6-2701 *et seq.*
2. TCA 49-6-2701(f)
3. TCA 49-6-2702

Cross References

School District Records 1.407
Safety 3.201
Security 3.205
Student Records 6.600