Hickman County Board of Education

	Descriptor Term: **Security**	Descriptor Code: **3.205**	Issued Date: **03/07/22**
		Rescinds: **3.205**	Issued: **08/02/21**

The director of schools shall establish procedures as required to adequately protect school property which shall include, but not be limited to:[1]

1. Closing and securing teacher work areas when being left unattended or at the end of the day;

2. Denying students permission to use the classrooms, laboratories, gymnasiums or other school facilities or equipment without appropriate faculty supervision;

3. Controlling the issuance of building keys and master keys;

4. Developing programs which contribute to the proper care and use of school facilities and equipment; and

5. Equipment purchased with federal funds shall be managed as directed by federal and state law.[2]

The principal shall call law enforcement officials in cases involving illegal entry, theft or vandalism.

The principal shall notify the director of schools within 48 hours after each case of vandalism, theft, building damage and illegal entry.

The director of schools, or his/her representative, is authorized to sign a criminal complaint and to press charges against perpetrators of vandalism against school property.

AFTER SCHOOL HOURS

[The following is the default if the district does not create alternate local procedures.] If, outside of regular school hours, there is a need to unlock the doors during a school activity, a school district employee shall be stationed by the door to ensure access is limited to authorized persons.[5]

SCHOOL POLICING[1]

The Board may enter into a memorandum of understanding with a chief of a law enforcement agency to provide school policing. Any memorandum of understanding shall address, at a minimum, the following issues:

1. Any School Resource Officer (SRO) assigned under a memorandum must be in compliance with all laws, regulations and rules of the Peace Officer Standards and Training Commission at the time of assignment and remain compliant throughout the tenure of his or her assignment;

2. As a condition of assignment, any SRO must participate in forty (40) hours of basic training in school policing within twelve (12) months of assignment . Every year thereafter the SRO shall participate in a minimum of sixteen (16) hours of training specific to school policing. All training programs shall be approved by the Peace Officers Standards and Training Commission.[3]
3. Any SRO assigned under the memorandum remains an employee of the law enforcement agency, subject to that agency's direction, control, supervision and discipline, though the Board may agree to indemnify and reimburse the law enforcement agency for any part or all of the increased costs incurred by the law enforcement agency as a result of the assignment of the SROs.

4. No officer shall be assigned to a school, or continue in such an assignment, without the consent of the Director.

5. In the event that more than one SRO is assigned to a school system, the law enforcement agency shall designate one of the SROs as the senior SRO, or such other, appropriate title. The duties of the senior SRO, however designated, shall include, but not be limited to, the following:
    a. To represent and carry out the policies of the law enforcement agency assigning the SROs.
    b. To supervise the SROs in the performance of their duties;
    c. To consult with the Director regarding the best use of the available resources for school policing; and
    d. To resolve disputes between the SROs and students or faculty members.

6. The memorandum may be effective for any length of time, including continuing until terminated by the parties, and may contain any reasonable notice requirement for the termination of the memorandum. However, the memorandum shall contain a provision allowing the Director to suspend the active participation of the SROs in the event that the Director certifies that the health, safety or wellbeing of the students or faculty members require the immediate suspension.

CYBERSECURITY[4]

The Director of Schools/designee shall develop an administrative procedure regarding the district's cybersecurity plan to identify cybersecurity risks, implement mitigation planning, and protect cyberinfrastructure against cyberattacks and other cybersecurity threats and incidents.

Legal References

1. TCA 49-6-805(3)

Cross References

Visitors to the Schools 1.501