Centerville Family Resource Center

Director: Mislessa Orton

State Report

2023-2024

Green = Mid-year Report

Yellow = End-year Report

Priority 1: Families

FAMILY SUPPORT (OBJECTIVE ONE)

GOAL

By May 2024, CFRC will serve 5% of all economically disadvantaged students through the Friday Friends program and the Operation Santa Claus program.

By August 2023, CFRC will partner with United Way and Samaritan's Feet to give away between 800-1200 pairs of shoes to students.

ACTION STEP 1

By August 2023, CFRC will meet with faculty and staff to explain the Friday Friends program and how to refer students using the CFRC referral form. Referral forms can be turned into the CFRC directly, by email, or completed online. All other needs that students may have can also be referred to the CFRC online or directly.

- November 6, 2023: 89 children are receiving Friday Friends
- We are serving 41 families with this program.
- As of May 2024, CFRC has served 123 students and 57 families. 8.4% of Centerville area students were served which down from the 8.8% of the 2022-2023 school year.
- Donations of food or money from local churches, civic groups, and individuals support this program. Second Harvest Food Pantry donated 200 bags of food monthly.

ACTION STEP 2

By October 2023, Operation Santa Claus forms will be sent home with all Centerville area students. Forms can be used to sign up for help with Christmas or to be a Santa helper. Gifts will be collected and handed out on December 16, 2023.

- November 6, 2023: 203 children are on the Operation Santa Clause list. 4 children are on the waiting list.
- We are serving 80 families in this program with 3 families on the waiting list.
- Forms were sent home with students by October 1, 2023. 224 Children from 92 families were helped with Christmas.
- CFRC helped CSH with their annual Turkey Trot and received 204 toy items for Operation Santa Claus.

ACTION STEP 3

By August 2023, CFRC along with United Way and Samaritan's Feet will fit students for a free pair of tennis shoes for the beginning of the school year.

- 1400 pairs of shoes and socks were donated. CFRC received 700 to hand out at Centerville Schools.
- 197 pairs of shoes and socks were given out as of Sept. 11, 2023
- 90 more pairs were donated in October.
- We have shoes and socks on hand if a need arises.
- 238 pairs of shoes and socks were given to students throughout the 2023-2024 school year.

FAMILY WELLBEING (OBJECTIVE 2)

GOAL

By May 2024, CFRC will collaborate with the principal at Centerville Intermediate School to continue the BBB program. This program is aimed at reducing office discipline referrals by 0.5% for students participating in the check in/check out program as compared to student's behavior from the discipline referrals from the previous year.

ACTION STEP 1

By September 2023, will request from the principal to identify students to be referred to the BBB program.

- This action step was met as 5 students were identified.

ACTION STEP 2

Beginning September and monthly thereafter, students will be given a punch card for the month. At the end of each week, if the student has 4 of 5 good days, they will receive a small prize. Each month the students will be evaluated to see if they need to continue the program.

- November 2023: There are 4 students that are in this program. Half received a prize the first week of this program.
- Prizes were given out if the students did their best for that week.
- There were no office referrals concerning these students for the remainder of the year.

ACTION STEP 3

By May 2024, students in the BBB program that have shown improvements will be rewarded with an ice cream/popcorn/pizza party.

- This action step was met right after TESTING occurred. The 4 students were on their best behavior during testing. All 4 received pizza for lunch.

Priority 2: Readiness

CHRONICALLY OUT OF SCHOOL *REQUIRED* (OBJECTIVE 1)

GOAL

For the school year 2023-24, to work with Centerville Elementary School to decrease the number of chronically out of school students/families by 20 students as compared to the previous school year data.

ACTION STEP 1

By August and monthly thereafter, CFRC will coordinate with the truancy officer monthly to identify chronically out of school students. Director will communicate with student/parent to assess the cause of absences. Monthly prizes will be awarded for not being chronically absent in that month. Larger rewards will be given out in December and May.

- 27 students were identified as Chronically out of school for CES for the school year 2022-2023.
- Letters were sent to parents in August about chronically out of school and the importance of school attendance. 2 parents reached out for more information.
- Of those 27 students, 14 improved their attendance from January to May 2024.
- 30 more students were added in January. 21 of those students improved their attendance from January to May.

ACTION STEP 2

By May 2024, CFRC director will give the student a prize list with pictures (to take home and as a reminder to come to school) at the initial meeting and a punch card to

tally up days present. Small rewards will be given weekly to the student that completes the punch card.

- This action step is being met currently. Small rewards are given out every 10 days. This has worked better than weekly.
- May 17, 2024, CFRC director handed out the prizes for the most improved attendance. The boy and girl winner were awarded tablets.
- May 17, 2024, CFRC director handed out prizes for the boy and girl that did not miss more than 10 days.

ACTION STEP 3

Beginning October and quarterly thereafter, CFRC will compare data from previous year to see if improvements have been made.

- As of November 2023: 2 of the 27 will be chronically out of school for this year.
- Chronic absenteeism at Centerville Elementary School was down by 9 students as compared to the previous year.

ACADEMIC, COLLEGE, & CAREER SUPPORT (OBJECTIVE 3)

GOAL

By May 2024, CFRC will serve up to 12 children in the Smart from the Start program and will show an improvement rate of 95% compared to the data from September 2023.

ACTION STEP 1

In August 2023, fliers and application forms for Smart from the Start will be supplied to the Hickman County Library, Centerville Elementary and Intermediate, and will be available on Facebook and the Hickman Co. Schools website.

- This action step was met in August 2023.

ACTION STEP 2

September 2023, classes for Toddler Time (ages 18-months to 2 years) and Preschool In A Bag (3-5 years) will start on September 6th and 8th. These classes will begin at 9:30am. Story hour will be an hour of themed interactive play, songs, books, shapes, numbers, and arts and crafts. Packets of educational worksheets will be given out at the end of every class for parents to work on at home with the child/children. In September, students will be given a pre-test to see what information they know. A final

test will be given in April to determine if students have made an improvement of 95% from the beginning of the program.

- November 2023: There are 16 Toddler Time students and 13 Preschool In A Bag students.
- More than half of the 3 to 5 years of age know the basic 4 shapes, most of the 8 colors and we will continue to work on letters and numbers along with other items. Social skills are improving with each class.
- We ended the year with 3 babies, 16 toddlers (age 2), and 13 preschoolers (age 3, 4, 5).
- Students were assessed in April to determine their progress. 3 year olds scored 90% on their exit test. 4-5 year olds scored 93% on their exit test. 1 student will be attending Kindergarten in the Fall.
- Children entered in September with limited social skills and left with new friends and an understanding of socialization.

ACTION STEP 3

April 2023, CFRC will hand out parent evaluation forms for the program in order to assess and improve the program for the next school year.

- Parent evaluation forms showed that they love the classes and like the new educational binders for the children to have at home. They are grateful that they have this program for their children.

Priority 3: Communities

STUDENT & FAMILY ENGAGEMENT (OBJECTIVE 1)

GOAL

By August 2023, CFRC will achieve 66% participation for all students and parents attending 3rd, 6th, and 9th grade orientation at Centerville Intermediate, Hickman Middle, Hickman High School. The events will connect teachers, counselors and CFRC staff with students and parents to present an open opportunity for communication in the future. A survey of orientations will be given to students/parents to determine if the PowerPoint presentation, Q & A sessions and overview of school rules was information sufficient for their family. The outcome of this survey will determine improvements that will need to be implemented the following year. At Hickman High School, CFRC will work

with the school counselor in forming an "Ambassador" Club that will provide help for freshmen the first 9 weeks of school and offer fun activities throughout the year for all students.

ACTION STEP 1

In July 2023, Principals will make calls to parents of children enrolling in grades 3, 6, and 9 with the Alert Now telephone system and post on the CFRC Facebook page.

- Before the first day of school, CES, CIS, and HCHS held orientations for grades 3, 6, and 9.
- 56 students and 62 parents attended 3rd grade orientation.
- 93 students and 120 parents attended 6th grade orientation.
- 84 students and 101 parents attended 9th grade orientation.

ACTION STEP 2

By May 2024, CFRC will continue the Ambassador program at HCHS. This is to help build better student communication between upperclassmen and incoming students. CFRC will hold Ambassador meetings in September, December, February, and April to review the program and obtain important feedback.

- Ambassadors were in attendance and helped Freshmen find classes and lockers. CFRC director met with the ambassadors in September to get their feedback about the orientation and beginning of school. They had positive feedback about the thankfulness of the Freshmen to have their assistance.

ACTION STEP 3

In July 2023, Ambassadors will attend the 9th grade orientation. Throughout the school year they will be asked to help at the High School when needed.

- Ambassadors did assist with Freshmen orientation and helped new students throughout the school year. Many students believed that the ambassadors were a help at the beginning of the school year.

COMMUNITY PARTNERSHIPS (OBJECTIVE 3)

GOAL

By May 2024, 90% of teachers/sponsors communication and visits will improve through collaboration. Sponsors will visit their adopted classroom monthly. The CFRC director will contact sponsors and teachers monthly to assure this program is working smoothly and sponsors and teachers are working together to enhance community involvement.

ACTION STEP 1

In August 2023, CFRC director will visit or make calls to businesses, civic groups, and individuals of local businesses to ask for participation in the Adopt-A-Class program.

- This action step was met in August 2023.

ACTION STEP 2

By October 2023, CFRC will host an Adopt-A-Class ceremony at Centerville Elementary and Intermediate Schools for sponsors to meet their teacher/classrooms. Teachers/sponsors will set up their monthly meeting times at this initial meeting. Community leaders, civic organization, and individuals will be active in encourage students to be the best they can be and show students that their local community leaders are supportive and willing to help them succeed through good attendance and academics.

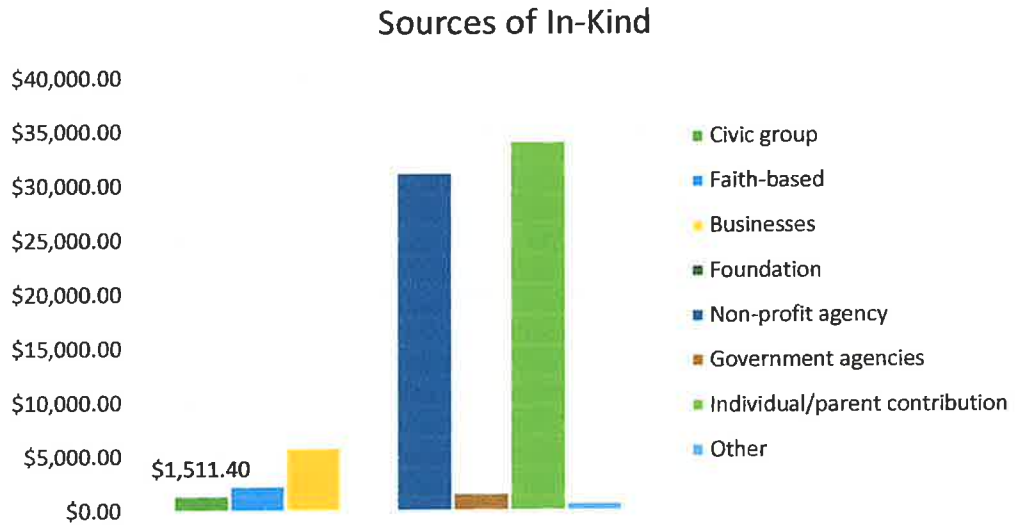
- Adopt-A-Class was well received by the community and schools. This year there are 36 classrooms and 39 sponsors.
- Receptions were held in September and 24 sponsors were in attendance.

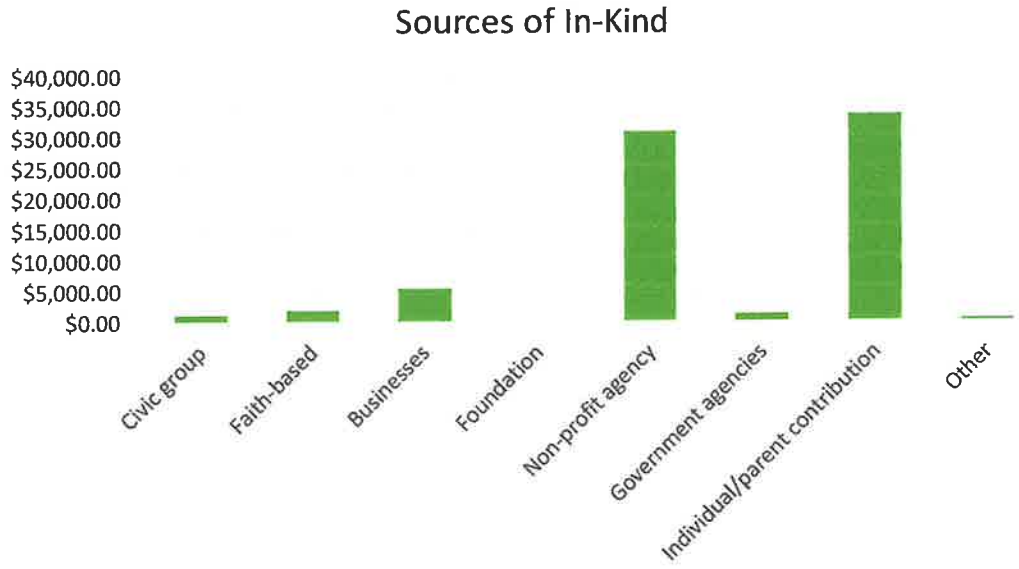
ACTION STEP 3

By May 2024, CFRC will contact teachers/sponsors monthly by in person or emails to evaluate the progress of the program. CFRC will survey teachers/sponsors to receive feedback as to what did and did not work in order to help improve this program for the next year.

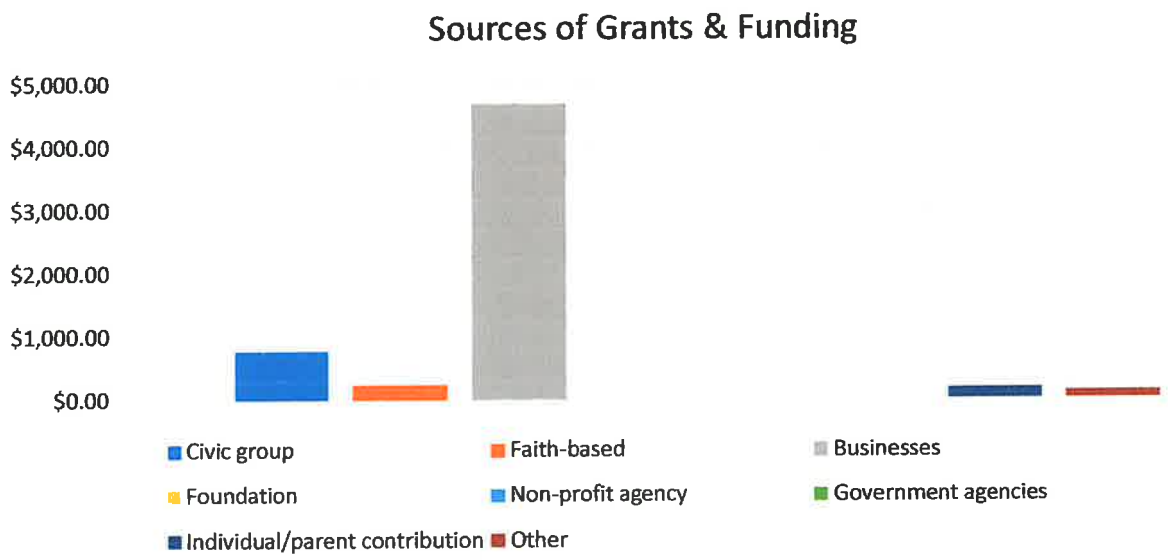
- Emails are sent to sponsors monthly to inform them as to important dates of activities at the schools. CFRC director has spoken with sponsors and has seen posts on Facebook from sponsors as they visit their classrooms.
- As of May 2024, CFRC has spoken with teachers and sponsors about the Adopt-A-Class program. Teacher surveys indicated that they and the students love the class sponsors coming into the classes.
- Sponsors visited a total of 165 times and have posted on Facebook visits with their classrooms.
- 100% of teachers had sponsors.

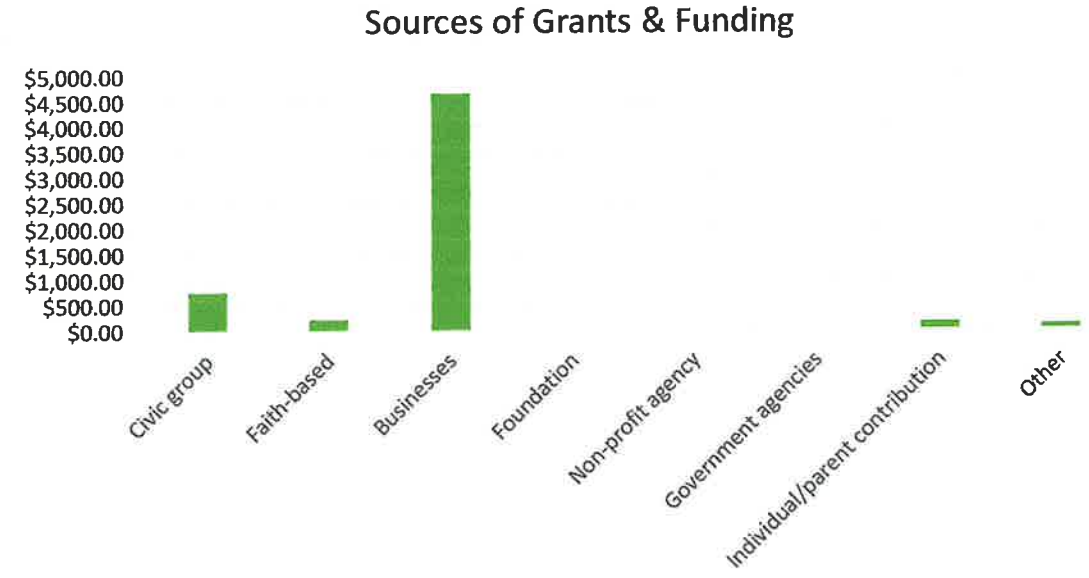
Source of In-Kind	Total
Civic group	$1,511.40
Faith-based	$2,353.20
Businesses	$5,879.40
Foundation	$190.80
Non-profit agency	$31,250.00
Government agencies	$1,653.60
Individual/parent contribution	$34,126.60
Other	$795.00
TOTAL	**$77,760.00**



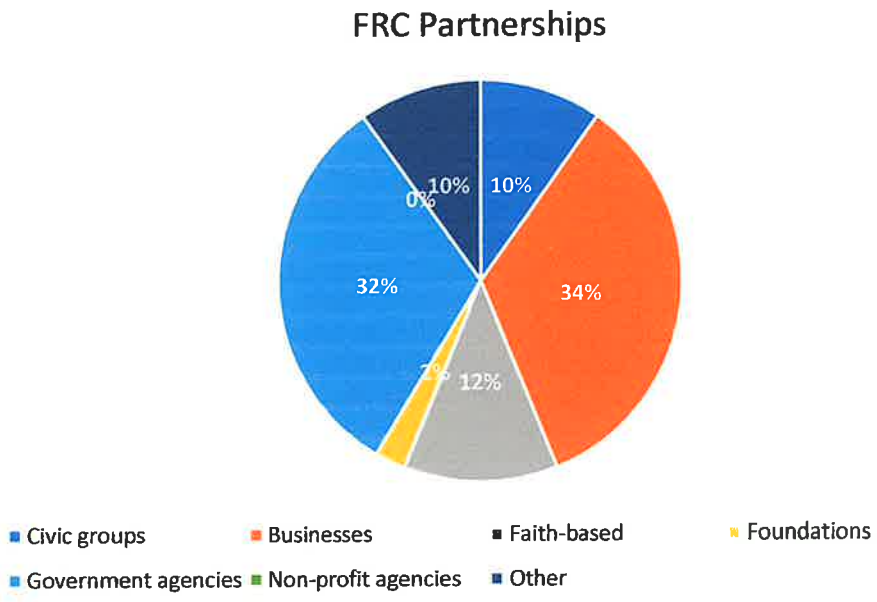


Source of Grant	Total
Civic group	$758.00
Faith-based	$225.00
Businesses	$4,660.24
Foundation	$0.00
Non-profit agency	$0.00
Government agencies	$0.00
Individual/parent contribution	$150.00
Other	$100.30
TOTAL	**$5,893.54**

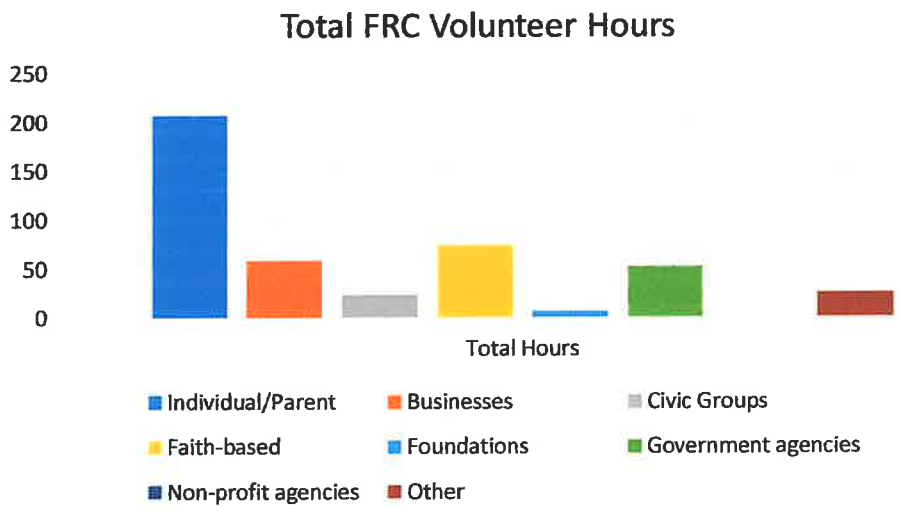




Type of Partner	Number of Partnerships
Civic groups	4
Businesses	14
Faith-based	5
Foundations	1
Government agencies	13
Non-profit agencies	0
Other	4
TOTAL	**41**



Type of Organization	Total Hours
Individual/Parent	207
Businesses	58
Civic Groups	23
Faith-based	74
Foundations	6
Government agencies	52
Non-profit agencies	0
Other	25
TOTAL	**445**



TN Department of Education

2023-24 Family Resource Center Annual Performance Report

Section 1: Demographics

District Information

1. District	Hickman County
2. Region	South Central
3. FRC director name	Mislessa Orton
4. Years served as the FRC director	18
5. Telephone	931-729-0430
6. Email	mislessa.orton@hickmank12.org
7. FRC site street address	1645 Bulldog Blvd
8. City, State, Zip	Centerville Tn 37033
9. Director of schools name	John Mullins
10. Director of schools email	john.mullins@hickmank12.org
11. Total average daily student enrollment as of May 1, 2024	2944
12. FRC website address	hickmank12.org

Section 1: Demographics - Continued

FRC Social Media Accounts

If applicable, for each social media account below, please list your FRC's username/handle, or a link to the account. (Please do not include personal accounts or district-level accounts).

13. Facebook	Centerville FRC
14. Instagram	NA
15. Twitter	NA
16. YouTube	NA
17. Other	

Section 1: Demographics - Continued

Number of Schools

Please indicate the total number of schools your FRC serves.

18. Total number of elementary schools that your FRC serves	2
19. Total number of middle schools that your FRC serves	1
20. Total number of high schools that your FRC serves	1

Section 2: Organization, Monitoring, Sustainability

For this section, please select the response that is most appropriate in depicting your current role.

FRC Director Position

21. As the Family Resource Center director, select the work schedule allocated for this position.	10-month work schedule
22. Does the district employ a full-time FRC director?	Yes
23. If you answered no to prior question, what percentage of the time does the FRC director devote to FRC activities?	
24. What other job title/roles does the FRC director have?	

Section 2: Organization, Monitoring, Sustainability - Continued

25. Please identify total funding the district contributed toward Family Resource Center for the 23-24 school year.	2500

Section 2: Organization, Monitoring, Sustainability - Continued

FRC Site Information

26. Which groups does your FRC serve?	["Elementary (PreK-5)","Middle (6-8)","High (9-12)","Non-school aged children","Family members","Community members"]
27. Where is your FRC site located?	School campus

Section 3: Referrals, Services, and Activities

28. What is the total number of students your FRC served (unduplicated served)?	639
29. What is the total number of families your FRC served (unduplicated served)?	401

Referrals

For the following questions, please select if your FRC made referrals to any outside agencies/partners for each of the following services. If yes, please indicate the number of referrals your FRC made for that service.

30. Did your FRC make referrals for **adult education**?	No
31. Number of referrals made for adult	

education	
32. Did your FRC make referrals for **basic necessities** (e.g., hygiene items, laundry, shoes, bedding, diapers)?	Yes
33. Number of referrals made for basic necessities	10
34. Did your FRC make referrals for **clothing**?	Yes
35. Number of referrals made for clothing	8
36. Did your FRC make referrals for **employment/job readiness**?	No
37. Number of referrals made for employment/job readiness	
38. Did your FRC make referrals for **Families First/SNAP**?	No
39. Number of referrals made for Families First/SNAP	
40. Did your FRC make referrals to a **food pantry**?	Yes
41. Number of referrals made to a food pantry	1
42. Did your FRC make referrals for **healthcare** (e.g., dental, vision, physical health)?	No
43. Number of referrals made for healthcare	
44. Did your FRC make referrals for **holiday assistance**?	Yes
45. Number of referrals made for holiday assistance	1
46. Did your FRC make referrals for **housing assistance**?	No
47. Number of referrals made for housing assistance	
48. Did your FRC make referrals for **in-home services** (e.g., SOCAT)?	No
49. Number of referrals made for **in-home services**	
50. Did your FRC make referrals for **mental health services**?	Yes
51. Number of referrals made for mental health services	5
52. Did your FRC make referrals for **parenting education/skills**?	No
53. Number of referrals made for parenting education/skills	
54. Did your FRC make referrals for **rent/utility/transportation assistance**?	Yes
55. Number of referrals made for rent/utility/transportation assistance	5

56. Did your FRC make referrals for **school supplies**?	No
57. Number of referrals made for school supplies	
58. Did your FRC make referrals for **substance abuse services**?	Yes
59. Number of referrals made for substance abuse services	1
60. Did your FRC make referrals for **teen parenting support**?	No
61. Number of referrals made for teen parenting support	

Section 3: Referrals, Services, and Activities - Continued

Direct Services/Activities

For the following questions, please select if your district provided the following direct services/activities. If yes, indicate the number of direct services/activities your FRC provided. Direct service is defined as the FRC providing a direct support to those whom they serve.

62. Did your FRC provide direct services/activities for **adult education**?	No
63. Number of direct services/activities made for adult education	
64. Did your FRC provide direct services/activities for **basic necessities** (e.g., hygiene items, laundry, shoes, bedding, diapers)?	Yes
65. Number of direct services/activities provided for basic necessities	3
66. Did your FRC provide direct services/activities related to **case management**?	No
67. Number of direct services/activities provided for case management	
68. Did your FRC provide direct services/activities related to **chronically out of school** (e.g., truancy board, juvenile court, attendance programs)?	Yes
69. Number of direct services/activities provided for chronically out of school	430
70. Did your FRC provide direct services/activities related to **clothing**?	Yes
71. Number of direct services/activities provided for clothing	240
72. Did your FRC provide direct services/activities related to **family literacy**?	Yes
73. Number of direct services/activities provided for family literacy	20

74. Did your FRC provide direct services/activities related to **food** (e.g., mobile food pantry/giveaways)?	Yes
75. Number of direct services/activities provided for food	600
76. Did your FRC provide direct services/activities related to **healthcare**?	No
77. Number of direct services/activities provided for healthcare	
78. Did your FRC provide direct services/activities related to **holiday assistance**?	Yes
79. Number of direct services/activities provided for holiday assistance	224
80. Did your FRC provide direct services/activities related to **home visits**?	No
81. Number of direct services/activities provided for home visits	
82. Did your FRC provide direct services/activities related to **housing assistance**?	No
83. Number of direct services/activities provided for housing assistance	
84. Did your FRC provide direct services/activities related to **mental health services**?	No
85. Number of direct services/activities provided for mental health services	
86. Did your FRC provide direct services/activities related to **parenting education/skills**?	No
87. Number of direct services/activities provided for parenting education/skills	
88. Did your FRC provide direct services/activities related to **Pre-K in a Bag/preschool services**?	Yes
89. Number of direct services/activities provided for Pre-K in a Bag/preschool services	533
90. Did your FRC provide direct services/activities related to **rent/utility/transportation assistance**?	No
91. Number of direct services/activities provided for rent/utility/transportation assistance	
92. Did your FRC provide direct services/activities related to **school supplies**?	Yes
93. Number of direct services/activities	50

provided for school supplies	
94. Did your FRC provide direct services/activities related to **teen parenting support?**	No
95. Number of direct services/activities provided for teen parenting support	
96. Did your FRC provide direct services/activities related to **tutoring/mentoring?**	Yes
97. Number of direct services/activities provided for tutoring/mentoring	12
98. Did your FRC provide direct services/activities related to **weekend food backpack program?**	Yes
99. Number of direct services/activities provided for weekend food backpack program	2975

Section 4: Partnerships/Collaborations

Please indicate the number of groups/agencies with whom you partnered on your FRC initiatives this year for each of the following groups.

100. Businesses (corporation, small business)	14
101. Civic groups (e.g. Lion's Club, 4-H, Kiwanis, PTA/PTA, Rotary, etc.)	4
102. Faith-based	6
103. Foundations	2
104. Government agencies (city, county, state, federal)	13
105. Non-profit agencies	3

Section 6: Grants/Funding and In-Kind

Grants/Funding

Please indicate the total amount of grants/funding you received from each of the following sources.

106. Civic group	758
107. Faith-based	225
108. Businesses	4660.24
109. Foundation	0
110. Non-profit agencies	0
111. Government agencies (do not include funds received from the TDOE)	0
112. Individual/parent contributions	250.3

Section 6: Grants/Funding and In-Kind – Continued

In-Kind

Please indicate the total amount of in-kind you received from each of the following sources.

In-kind definition: Services, material, equipment, or labor committed or received at a conservative value that would otherwise be paid from the FRC budget. In-kind contributions are donations of goods, services, or time - instead of cash. In other words, in-kind contributions are goods wholesale value or services provided instead of cash for one of your project budget line-items. The current estimated national value of each volunteer hour is $31.80.

113. Civic group	1511.4
114. Faith-based	2353.2
115. Businesses	5879.4
116. Foundation	190.8
117. Non-profit	31250
118. Government agencies (do not include in-kind from TDOE)	1653.6
119. Individual/parent contributions	34921.6

Section 7: Best Practices

120. Please select from the following FRC director best practices and indicate the ones you participated in this school year.	["FRC provided an annual report to administrators/school staff.","FRC presented an annual report to the school board at one or more school board meetings this year. ","FRC presented an annual report to the FRC advisory council.","FRC director used FRC marketing, media, and other communication efforts to support and expand FRC initiatives. ","FRC director monitored goals and action plan during the school year. "]

Section 8: Advisory Council

Please indicate the number of people on your FRC advisory council from each of the following groups.

121. Business representatives	1
122. Civic organizations	0
123. Community agencies	1
124. Director of schools	1
125. District supervisors	2
126. Faith-based organizations	0
127. Government officials	0
128. Parent/family members	14
129. School administrators	0
130. School board members	0

131. School staff	3
132. Students	0
133. Other	2