*Centerville Family Resource Center*
1639 Bulldog Blvd. Building B
Phone & Fax (931) 729-0430
*Becky Coleman, Supervisor*
*becky.coleman@hickmank12.org*
*Mislessa Orton, Director*
*mislessa.orton@hickmank12.org*

May 3, 2021

Taylor Rayfield
Office of School-Based Support Services
Tennessee Department of Education
9th Floor, Andrew Johnson Tower
710 James Robertson Parkway
Nashville, Tennessee 37243-0375

Dear Mr. Rayfield:

Enclosed you will find a copy of the 2020-2021 Centerville Family Resource Center's state report.

If you have any questions or comments, please contact our office at (931) 729-3391 Ext. 2225 or (931) 729-0430.

Sincerely,

Mislessa Orton, Director
mislessa.orton@hickmank12.org

Cc: Michelle Gilbert, Director of Schools
All School Board Members
Becky Coleman, Supervisor
David Dansby, Advisory Council Chairperson
Dr. Penny Schwinn, Commissioner of Education

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May 3, 2021

Dr. Penny Schwinn, Commissioner of Education
Tennessee Department of Education
6th Floor, Andrew Johnson Tower
710 James Robertson Parkway
Nashville, Tennessee 37243-0375

Dear Dr. Schwinn:

The Centerville Family Resource Center is operating under the Hickman County Board of Education. The Centerville Family Resource Center is located at 1639 Bulldog Blvd. Building B Centerville, Tennessee 37033. The telephone number is (931) 729-0430 and our fax number is (931) 729-0430. The daily office hours are from 8:00 a.m. until 4:00 p.m. We are open Monday through Friday beginning the first week of August and until the last week of May.

Mislessa Orton, Director, staffs the center. Becky Coleman, Supervisor, oversees the functions of both the Centerville and East Hickman Family Resource Centers. Ms. Orton's email address is mislessa.orton@hickmank12.org and Ms. Coleman's email is becky.coleman@hickmank12.org.

The Centerville Family Resource Center's service and activities form denotes the top programs that take up 95% of our time. The Partnership/Collaboration form provides the estimated monetary value of volunteers and donations. The Professional Development form indicates participation in developmental opportunities for 2020-2021.

Ms. Orton prepared a report for the Hickman County Board of Education's December 7th meeting to emphasize the activities of the Family Resource Center for the first part of the 2020-2021 school year. In June, she will again address the Hickman County Board of Education to provide information regarding activities through the end of the school year.

The Centerville Family Resource Center's Goals and accomplishments for the 2020-2021 school year are as follows:

**GOAL 1: Family Support**

**1) By May, 2021 the Centerville Family Resource Center will serve 5% of economically disadvantaged students enrolled in grades PreK-12 with weekend food and help with Christmas.**

**ACTIVITY:**

1. Fliers and referral forms were given to principals, teachers and guidance counselors explaining the "Friday Friends" program. Teachers were asked to refer any student they thought might be in need of food items over the weekend.
2. Each Friday Friends packets are easy to prepare food items sent to the students at the elementary school, intermediate, middle and high school.
3. One hundred seven (123) Friday Friends bags are given out each Friday for those students in need. Overall we serve fifty (54) families.
4. Donations from several local churches, businesses, organizations and individuals support this program throughout the year by donating food or money. This community has done a great job supplying what it takes to run this program.
5. Second Harvest Food Pantry in Nashville donates 203 bags of food monthly to help with this project. Each January we have to re-apply for assistance for the next year.
6. Friday Friends survey was sent home with students in April to help evaluate this program and give us ideas of how to improve it.
7. Operation Santa Claus forms were sent home to students of all Centerville area schools the last week of September, 2020.
8. One hundred ninety-three (193) children from seventy-five (75) families have requested help with Christmas gifts.
9. Due to Covid-19, we provided a drive through pick up service for gifts on Saturday, December 12, 2021 at the Centerville Family Resource Center.
10. The Centerville/East Hickman FRC received one hundred twenty-one (121) toys from the Turkey Trot.
11. 30% of the economically disadvantaged students were served through these two programs.

**GOAL 2:** **Family Training**

**By May, 2021 the Centerville Family Resource Center will serve ten (10) students through our Smart From the Start Program.**

**ACTIVITY:**

1. In August 2020, fliers and application forms for Smart From the Start were supplied to the Hickman County Public Library and Centerville Elementary School.
2. Six (6) children are enrolled in Toddler Time and Babies at their Best.
3. Toddler Time Story Hour is provided every Wednesday at the Family Resource Center. At the end of each story hour, children are given a packet of educational worksheets to work on at home with the parent.
4. Five (5) three, four and five year old students are enrolled in Preschool In A Bag.
5. Preschool In A Bag Story Hour is provided every Thursday and Friday at the Family Resource Center. At the end of each story hour, children are given a packet of educational worksheets to work on at home with the parent.
6. Toddler Time and Preschool-In-A Bag Story Time is theme related. Stories, arts and crafts and snacks are provided.
7. Evaluation forms were handed out at an April story hour. Information obtained from these forms will help to better improve the programs.

**GOAL 3: Family Engagement**

**By August, 2020, the Centerville Family Resource Center will serve 10% of students in grades 3rd, 6th and 9th through transitional orientations.**

**ACTIVITY:**

1. In July 2020, calls with the Alert Now telephone system went out to all parents of new 3rd, 6th and 9th grade students at Centerville Intermediate, Hickman Middle and Hickman High.
2. On Friday, July 31, 2020, Hickman County High School Guidance Department hosted a Virtual Freshman Orientation. Ninety-eight (98) students attended the virtual tour.
3. On Friday, July 31, 2020, Centerville Intermediate School hosted an Open House with seventy-eight (78) students in attendance.
4. On Friday, July 31, 2020, Hickman County Middle School hosted a Virtual Open House. Fifty (50) students attended the virtuall tour.
5. A total of two hundred twenty-six (226) students attended the orientations.
6. A total of 34% of the students in grades 3rd, 6th and 9th were served.

**GOAL 4:** **Collaboration/Partnership**

**By October, 2020, the Centerville Family Resource Center will serve 100% of teachers and students in grades K-5 through the Adopt A Class Program. If Covid-19 prevents visitors in schools, this program will not be fulfilled.**

**ACTIVITY:**

1. Centerville Family Resource Center director began contacting businesses in person and by telephone in August 2020 to explain the Adopt-A-Class program. The program this year would be "NO IN PERSON VISITS" due to Covid-19. Sponsors could drop off items to be given to their classrooms or zoom "visits" were made available for sponsors and their classrooms. Virtual classroom students who return to school will have a sponsor with the teacher they are assigned to upon return.
2. A total of thirty (30) sponsors have been matched with twenty-nine (29) classrooms.
3. Several sponsor have sent videos or have had zoom presentations with their classrooms.
4. In April 2021, survey forms were sent to all business sponsors participating in the Adopt-A-Class program to assess program, get sponsor opinions and suggestions on how to improve the program.
5. In April 2021, survey forms were sent to all teachers participating in the Adopt-A-Class program. Information was requested regarding satisfaction levels with the program. Overall, teachers remain satisfied with the program and wish to continue their involvement next school year.