EAST HICKMAN FAMILY RESOURCE CENTER
5191 TN-100 Lyles, TN 37098
Phone & Fax (931) 670-6617
Becky Coleman, Supervisor
becky.coleman@hickmank12.org
Alison Stanley, Director
alison.brady@hickmank12.org

May 4, 2021

Taylor Rayfield
Office of School-Based Support Services
Tennessee Department of Education
9th Floor, Andrew Johnson Tower
710 James Robertson Parkway
Nashville, Tennessee 37243-0375

Dear Mr. Rayfield:

Enclosed you will find a copy of the 2020-2021 East Hickman Family Resource Center's state report.

If you have any questions or comments, please contact our office at (931) 729-3391 Ext. 2225 or (931) 670-6617.

Sincerely,

Alison Stanley, Director
alison.brady@hickmank12.org

Cc: Michelle Gilbert, Director of Schools
All School Board Members
Becky Coleman, Supervisor
Kristen Tidwell, Advisory Council Chairperson
Dr. Penny Schwinn, Commissioner of Education

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May 3, 2021

Dr. Penny Schwinn, Commissioner of Education
Tennessee Department of Education
6th Floor, Andrew Johnson Tower
710 James Robertson Parkway
Nashville, Tennessee 37243-0375

Dear Dr. Schwinn:

The East Hickman Family Resource Center is operating under the Hickman County Board of Education. The East Hickman Family Resource Center is located in East Hickman Elementary School at 5191 Hwy 100, Lyles, TN 37098. The telephone number is (931) 670-6617 and our fax number is (931) 670-6617. The daily office hours are from 8:00 a.m. until 4:00 p.m. We are open Monday through Friday beginning the first week of August and until the last week of May.

Alison Stanley, Director, staffs the center. Becky Coleman, Supervisor, oversees the functions of both the East Hickman and Centerville Family Resource Centers. Ms. Stanley's email address is alison.brady@hickmank12.org Ms. Coleman's email is becky.coleman@hickmank12.org.

The East Hickman Family Resource Centers service and activities form denotes the top programs that take up 95% of our time. The Partnership/Collaboration form provides the estimated monetary value of volunteers and donations. The Professional Development form indicates participation in developmental opportunities for 2020-2021.

Ms. Stanley prepared a report for the Hickman County Board of Education's December 7th meeting to emphasize the activities of the Family Resource Center for the first part of the 2020-2021 school year. In June, she will again address the Hickman County Board of Education to provide information regarding activities through the end of the school year.

The East Hickman Family Resource Center's Goals and accomplishments for the 2020-2021 school year are as follows:

GOAL 1: Family Support

1) By May 2021, the East Hickman Family Resource Center will serve 5% of economically disadvantaged students enrolled in grades PreK-12 with weekend food and help with Christmas.

ACTIVITY:

1. Fliers and referral forms were given to principals, teachers and guidance counselors explaining the "Friday Friends" program. Teachers were asked to refer any student they thought might be in need of food items over the weekend.
2. Each Friday Friends packets are easy to prepare food items sent to the students at the elementary school, intermediate, middle and high school.
3. Eighty (80) Friday Friends bags are given out each Friday for Student's in need. Overall we serve fifty (50) families.
4. Donations from several local churches, businesses, organizations and individuals support this program throughout the year by donating food or money. This community has done a great job supplying what it takes to run this program.
5. Second Harvest Food Pantry in Nashville donates 189 bags of food monthly to help with this project. Each April we have to re-apply for assistance for the next year.
6. Friday Friends survey was sent home with students in April to help evaluate this program and give us ideas of how to improve it.
7. Operation Santa Claus forms were sent home to students of all East Hickman schools the first week of October, 2020.
8. Two hundred seventy-nine (279) children from one hundred seven (107) families requested help with Christmas gifts.
9. Due to Covid-19, Operation Santa Claus was provided as a drive through pick up service on Saturday, December 12 at East Hickman Elementary.
10. The Centerville/East Hickman FRC received one hundred twenty-one (121) toys from the Turkey Trot hosted by Coordinated School Health.
11. 30% of the economically students were served with this program.

GOAL 2: Family Training

By May, 2021, the East Hickman Family Resource Center will serve ten (10) students ages 18 months to 5 years of age through our Smart From the Start Program.

ACTIVITY:

1. In August 2020, fliers and application forms for Smart from the Start were supplied to the East Hickman Library and East Hickman Elementary School.
2. Seven (7) children from six (6) families are enrolled in our Smart From the Start program
3. Preschool in A Bag Story Hour is provided every Thursday and Friday at the East Hickman Public Library. At the end of each story hour, children are given a packet of educational worksheets to work on at home with the parent.
4. Toddler Time and Preschool-In-A Bag Story Time is theme related. Stories, arts and crafts and snacks are provided. At the end of each story hour, children are given a packet of educational worksheets to work on at home with their parent.
5. Evaluation forms were handed out in an April story hour. Information obtained from these forms will help to better improve the programs.

GOAL 3: Family Engagement

By August, 2020, the East Hickman Family Resource Center will serve 10% of students in grades 3rd, 6th and 9th through transitional orientations.

ACTIVITY:

1. In July 2020, calls with the Alert Now telephone system went out to all parents of new 3rd, 6th and 9th grade students at East Hickman Intermediate, East Hickman Middle and East Hickman High about "Virtual" orientations. 9th graders were invited to a social distancing time to tour the school and meet with counselors to complete their schedules.
2. On Friday, July 31, 2020 the East Hickman High School Guidance Department, hosted a social distanced Freshman Orientation. One hundred twenty-five (125) 9th grade students attended.
3. On Friday, July 31, 2020 the East Hickman Middle School hosted a 6th Grade Virtual Orientation. Sixty (60) 6th grade students attended virtually.
4. On Friday, July 31, 2020 the East Hickman Intermediate School hosted a 3rd Grade Virtual Orientation. Sixty (60) 3rd grade students attended virtually.
5. A total of two hundred fifty (250) students attended the virtual orientations. A total of 64% of the students were served.

GOAL 4: Collaboration/Partnership

By October, 2020 the East Hickman Family Resource Center will serve 100% of teachers and students in grades K-5th through the Adopt A Class Program. If Covid-19 prevents visitors in schools, this program will not be fulfilled.

ACTIVITY:

1. East Hickman Family Resource Center director began contacting businesses by telephone in August 2020 to explain the Adopt-A-Class program. The program this year would be "NO IN PERSON VISITS" due to Covid-19. Sponsors could drop off items to be given to their classroom or zoom visits were made available for sponsors and their classroom. Al in house classrooms would be covered with a sponsor.
2. A total of thirty-three (33) sponsors have been matched with thirty-three (33) classrooms.
3. Several sponsors have sent videos or have had zoom presentations with their classrooms.
4. In April, 2021, survey forms were sent to all teachers and sponsors participating in the Adopt-A-Class program. Information was requested regarding satisfaction levels with the program. The result of these surveys will help improve the program for the next school year.