Centerville Elementary School

Family Engagement Policy
2025 - 2026

The mission of Centerville Elementary School is to provide opportunities for knowledge to all students while nurturing the skills necessary for students to become life-long learners and better understand their role as a citizen.

We believe a strong foundation for students begins in elementary school with all stakeholders working together as a team to support the child. At CES, we believe it is our job to inform and support parents as they support their child in their educational journey.

We know that parent involvement in our schools can have a dramatic effect on the academic achievement of our students. This plan is developed with the goal of developing a strong partnership with all families so that our children will be provided with the best possible education.

So that parents will better understand our programs and how they may become actively involved, we have addressed key areas. Please feel free to discuss any questions, comments, or suggestions you may have about this with your child's principal, teacher, or district supervisors. We welcome your input and suggestions!

Family Involvement with the Policy Development

Made up of faculty representatives, families and community members, the Leadership Team annually reviews and updates the Family Engagement policy. It is placed on the school's website and, upon request, a copy will be given to parents.

School's Use of Funds

CES will use its allocation of family engagement funds to purchase supplies to promote communication between home and school, provide materials and training to help parents to work with their children to improve their children's achievement.

Family Involvement in How Family Involvement Funds Will Be Used

As part of Hickman County School System's meeting held each spring with parents to review and update the School/Family Compact and Family Involvement Plan. Funds are budgeted and expended based upon the goals and priorities set through that meeting and school improvement plan.

Specific examples of ways parent involvement funds will be spent include but are not limited to:

- Family Engagement materials purchased; examples: books and at-home learning materials
- Books and literacy resources to give away at Parent Teacher Conferences and family engagement events
- Ink, masters, and paper to make copies for materials to print classroom and principal newsletters, flyers, RTI data notification letters, and notes to keep parents informed.
- School-wide take home folder for every child to foster uniformed parent communication.

Annual Meeting about the Title 1 Program, Curriculum, and Academic Assessments

By the end of September, Centerville Elementary School will hold an annual meeting for all parents attending that school. Parents are notified of the meeting through communication sent home through students, newsletters from the principal, postings on the school sign, through the school website, and announcements in other languages when we have families where English is not their primary language. The annual Title 1 meeting will:

- Provide an explanation of the school's curriculum
- Review the assessments used to measure students' progress
- Provide and overview of the Family Engagement Policy and School/Parent Compact
- Introduce staff members
- Resources available for parents

Flexible Schedule of Meetings

The leadership, teachers, and staff of Hickman County Schools have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Parent Teacher Conferences are held twice during the year. Additional conferences with teachers are encouraged and may be set up by prior appointment during teachers' planning times and before or after school. Parents may obtain information about upcoming events and their child's academic or social progress through phone calls, notes to teachers, email, school website, and participation in other family activities.

Involvement of Family in Planning, Review, and Improvement of Title I Programs

Centerville Elementary believes in involving parents in all aspects of its Title I program. Leadership team meetings are held on the third Thursday of each month, usually at 3:30. The meetings will be advertised on the school facebook page. The Leadership Team Meetings are made up of staff, community members and parents. This team

helps to guide and lead the school in improvement. Each year, the school wide plan, including the school involvement plan, is reviewed, and evaluated. The Leadership Team gathers input from all stakeholders to make decisions for the future of the school.

Submission of Parent Concerns About Our Title Plan

Our school policy will be reviewed and updated annually. This process will take place during a Leadership Team meeting in which parents are included as stakeholders, providing an integral part of the process. The policy will be made available to parents at registration or enrollment, at the annual Title I meeting, in student handbooks, in the front office and can also be accessed on our school's website.

School-Parent Compacts

We revise School-Parent Compacts in consultation with our Leadership Team and any parental comments received by teachers throughout the year. At the annual Title I meeting each year, the school-parent compacts will be explained. Additionally, the compact will be maintained on the school website. Teachers will also discuss any questions and concerns at parent/teacher conferences.

Building Teachers' and Parents' Capacity for Strong Parental Involvement

To ensure effective involvement of parents and to support a partnership among Centerville Elementary School, parents, and the community to improve student academic achievement, Centerville Elementary School shall:

- Involve parents in jointly developing the Family/Community in creating the School Improvement Plan and Family Engagement Plan.
- Provide materials and education to help parents work with their children to improve their achievement, in: local and state assessments, helping their children with homework, use of technology, and various curriculum approaches.
- Provide continuing professional development for teachers to be implemented toward the goal of furthering their understanding and valuing of the contributions of parents; conferencing techniques; establishing positive relationships with families; how communication between home and school may be strengthened; and other family-related activities.
- Make concerted efforts to involve and inform parents of future kindergarten students of CES.
- The LEA and school, to the extent practicable, provide full opportunities for participation of parents with limited English, parents with disabilities, and parents of migratory children, including providing information and school reports in a format, to the extent practicable, in a language parents understand.
- Conduct an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the school served by Title I A:
    - Identify barriers to greater parental participation in parent involvement activities;
    - Use the findings of the evaluation to design strategies for more effective parent involvement;

Participation of LEP Parents, Parents with Disabilities, and Parents of Migratory Children

Centerville Elementary School provides opportunities for the participation of parents with limited English proficiency and parents with disabilities. We have a system wide bilingual teacher who is available to assist in verbal communications with students and parents with limited English proficiency. Individual academic assessments, and the interpretation of those results, will be interpreted for parents in a language they can understand. Every effort is made to accommodate parents with disabilities. The Hickman County School System policy for homebound is followed as needs exist for homebound services. Parents requiring such assistance should contact the Office of Special Programs administration for referral forms and assistance with the application process. Homebound services are provided through the central office of the Hickman County School System.