The Hickman County Finance Office will be accepting bids for a 3 year with a mutual two-year extension option. "HVAC Replacement, Repair and Annual Services Contract" – **July 1, 2026 – June 30, 2029.**

Bidders must be Tennessee-licensed mechanical contractors and must provide proof of $1,000,000 liability insurance and workers' compensation insurance. Insurance certificates must be attached to the bid.

All bidders must comply with TCA 49-5-406 as well as all applicable local, state, and federal regulations governing work performed on school property.

All bidders must attach:

- TN business license
- 1-million-dollar business insurance
- Workers compensation insurance certificates to the bid
- Background Acknowledgement Form
- Iran Divestment Act Certification
- Non-Boycott of Israel Certification
- A conflict-of-interest disclosure form can be obtained at https://ww.hickmank12.org/requestforproposal.

Specifications and Part B specs can be found online at:
https://www.hickmank12.org/requestforproposal

Sealed bids must be mailed or hand delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the envelope "HVAC Replacement, Repair and Annual Services Contract". Bids will be opened on May 11, 2026, at 10:00 a.m. in the Finance Office.

The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of the bids and to waive any informalities that would prevent the acceptance of a better bid.

Present Penny Rachelle
Misty Weems

4 Bids
Lee Company
NHS Mechanical
Matrix Mechanical Solutions
S.M. Lawrence
Please see attached

HVAC SERVICES BID FORM

Vendor Name: NHS MECHANICAL
Contact Name: Chris Miller
Phone: 615-708-0394 **Email:** cmiller@nhsmechanical.com
Date: 5/6/2026

---

1. Fire Damper Cleaning

Service every four (4) years per NFPA 80

- **Per Damper Charge:**
  $75.00 **per damper**

---

2. Annual Summer HVAC Services

Locations (10):
EHES, EHIS, EHMS, EHHS, CES, CIS, HCMS, HCHS, ANNEX BUILDING, HCBOE

Scope of Work:
Coils, filters, belts, unit inspection, and unit run test

- **Annual Service Charge:**
  $ 47,892.00

---

3. HVAC Services – Labor Rates

Onsite standard rate for repairs and installation
Monday–Friday | 8:00 AM – 5:00 PM

- **Certified HVAC Technician (onsite):**
  $ 125.00 **per hour**
- **Helper/Laborer (onsite):**
  $ 105.00 **per hour**
- **Trip Charge:**
  $ 50.00 **per day, per zip code**

---

4. Refrigerant Charges

If bidder provides refrigerant; weighted in at installation

- **R22:**
  $ 169.00 **per lb**
- **R410A:**
  $ 65 **per lb**
- **R454B:**
  $ 80.00 **per lb**
- **Other (specify):** Varies based on refrigerant cost
  $ N/A **per lb**

---

5. Flat Recovery Charges

Recovery/vacuum charge when required

- **Per Call / Per Unit:**
  $ 75.00

---

6. Parts and Materials Markup

Applies if bidder furnishes parts (fans, motors, compressors, control boards, etc.)

- **Cost plus** 35 **% markup**

Note: Parts invoice must be attached to every billing for transparency.

---

7. Miscellaneous Truck Parts

Includes items such as wire nuts, tape, fittings, conduit, etc.

- **Per Trip Charge:**
  $ 15.35

Bid Certification

I certify that the above pricing is accurate and valid for the bid period and complies with all specifications.

Authorized Signature: TRL
Printed Name: Terry Burch
Title: Project Operations Manager
Date: 5/6/2026

Part B Specs:

3 year contract period : July 1, 2026 – June 30, 2029 with a mutual two-year extension option.

Scope:

Repairs of existing equipment

In the event a unit requires repairs beyond normal minor same-day service and standard repair parts, a **quote must be submitted by email to the Maintenance Director's office** before any major components—such as compressors—are ordered. A **purchase order approval** must be issued prior to proceeding with or placing a hold on repairs for the unit.

Annual Summer Servicing

- Annual summer servicing is to be completed in May – June, and not later that July 15th.
- The billing for the annual summer service will be pre-invoiced in May each year.

Summer Service to include:

(Approximately 125 PTACS, 440 other HVAC units such as mini split, air handler, split system, etc.)

- Clean all condenser coils.
- Evaporator coils to be inspected and cleaned as required.
- Use the filters provided by HCBOE maintenance department.
- Replace the belts as needed. Notify the HCBOE maintenance department so they can provide the necessary belts for replacement.
- Minor repairs such as low refrigerant, contactors, relays, or thermostats are to be completed at the time of summer service as needed.
- Service and adjust tension bearings.
- Boiler maintenance in the fall.

- Tankless heaters to be serviced and flushed.
- Report needed repairs to the HCBOE maintenance department prior to moving to the next school so that repairs may be approved while the bidder technician is on site.
- Please provide the HCBOE Maintenance Department with a **list of all findings**, organized **by the school**.
    - East Hickman Elementary School
    - East Hickman Intermediate School
    - East Hickman Middle School
    - East Hickman High School
    - Centerville Elementary School
    - Centerville Intermediate School
    - Hickman County Middle School
    - Hickman County High School
    - Annex Building
    - Hickman County Board of Education
- Fan motors checked, cleaned and unit to be run tested for proper pressures and optimum performance.
- Ensure that all units are fully functional for the upcoming school year by July 25th of each year.

Installations

Any existing unit that is deemed **condemned** and **no longer cost-effective to repair** by the Maintenance Director will be **replaced with a newly installed unit**. In the event that a repair estimate exceeds the reasonable cost vs the cost of a new unit, the Maintenance Director will purchase the equipment and the bidder will provide a quote based on the hourly bid rate, truck parts, transitions needed, and etc.

Fire Dampers

- Fire dampers are to be cleaned and inspected 1 year after installation and every 4 years after that.
- Fusible links must be replaced every 4 years per NFPA 80 standards.
- Damaged or corroded links must be replaced immediately.
- Locate and clean all accessible duct fire dampers and or fresh air fire dampers.
- The bidder shall provide the maintenance director's office with a detailed record per building of the inspection date, inspector's name and any required repairs.

Response Time for Classroom Service Calls

All service calls related to classroom conditions shall receive a reasonably prompt response, with same-day service expected whenever possible and no later than the next business morning at a minimum. If the Contractor is unable to meet this response timeframe, the Client reserves the right to engage a secondary service contractor to address the issue as necessary, without penalty.

Security

All bidders must **check in at the front office** upon arrival for **every service trip** to any school building. A **state-issued driver's license** is required and will be **scanned into the background system**. After check-in, you will be issued a **visitor pass sticker** and may be escorted by Maintenance personnel to the required access location if needed.

This procedure is **mandatory**. Even if the work being performed is **outside**, all contractors must first report to the front office immediately upon entering school grounds.

Note

Hickman County Schools reserves the right to have any unit installed internally by district personnel or externally by other providers if it is determined to be more cost-effective and the Maintenance Director deems such action necessary.

Additionally, the Hickman County Board of Education may receive state or federal grant funding that requires mechanical replacement projects to be bid under separate guidelines. In such cases, **this contract will not apply**. Bidders may choose to submit a separate bid for those projects if they wish to do so.

The Hickman County Board of Education reserves the right to establish and enforce the following conditions.

Where it is determined to be **cost-effective for the maintenance budget**, Hickman County Schools may provide the contractor with necessary **materials and supplies**, including filters, units, or repair parts needed to complete the work. The contractor's primary responsibility under this contract is to provide **certified labor technicians** for diagnostics, repairs, services, and, when required, installations or equipment startups.

Hickman County Schools reserves the right to **install, repair, or replace units** at its discretion. Contractors will be informed at the time of service if the district elects to proceed with alternative arrangements. The district reserves the right to **perform services internally or utilize other providers** when deemed necessary.

Term, Fiscal Year, and Termination

This Agreement is for a term of three (3) consecutive fiscal years and shall operate on a fiscal year basis.

Either party may terminate this Agreement for convenience by providing written notice of termination to the other party at least sixty (60) calendar days prior to the end of the applicable fiscal year. Any termination will become effective only at the close of that fiscal year.

Upon delivery of a timely notice of termination, the Agreement shall expire without further obligation at the end of the fiscal year, unless the parties agree in writing to terminate it sooner or to submit any unresolved disputes to arbitration. Arbitration shall not be required if both parties agree in written format.

All notices of termination shall be in writing and delivered in accordance with the notice provisions of this Agreement.

Trip Charge

Service call trip charge is limited to one trip charge per trip to the same zip code. Multi trip charges will only be permitted if moving to a second zip code but not to a second location in the same zip code.

Our zip codes for the 8 locations are Centerville Buildings 37033: CES, CIS, HCMS, HCHS and Lyles Buildings 37098: EHES, EHIS, EHMS, EHHS.

Assignment, Sale, or Transfer of Contractor

In the event the Contractor sells, transfers, assigns, or otherwise conveys all or substantially all of its business or assets, or if a successor contractor seeks to assume this Agreement, the Contractor shall provide written notice to the Hickman County Board of Education prior to such sale, transfer, or assumption.

This Agreement shall not be assigned or assumed by any successor entity without the prior written consent of the Hickman County Board of Education, which consent may be withheld at the Board's sole discretion. The Board expressly reserves the right, upon notice of such sale or proposed assumption, to terminate this Agreement without penalty and to rebid the services covered herein.

Any attempted assignment or assumption of this Agreement without compliance with this provision shall be deemed a material breach of the Agreement.

Subcontractors

The use of subcontractors that have not received prior written approval is strictly prohibited. This Agreement is awarded solely to the bidder identified at the time of bid award, and no portion of the work may be subcontracted without the advance written approval of the Maintenance Director.

All proposed subcontractors must be submitted for review and approval prior to performing any work under this Agreement. Approval of any subcontractor shall be at the sole discretion of the Maintenance Director. The Contractor shall remain fully responsible for the performance, acts, and omissions of any approved subcontractor.

Any use of an unapproved subcontractor shall constitute a material breach of this Agreement and may result in termination.

Background Check Acknowledgement Form

Contractor is required to meet al TCA 49-5-406, local, state, and federal laws regarding "workers on school properties." The Hickman County Board of Education further requires that no prior felons, drug offenders, or sexual registered offenders work on any school properties.

Contractors will be required to wear contractor provided identification when on school premises. The contractor may be asked to provide proof of background check.

Signature: _____

Print: Terry Burch

Title: Project Operations Manager

Date: 5/6/2026

State of Tennessee

Non-Boycott of Israel Certification

The Bidder certifies that it is not currently engaged in and will not for the duration of the contract engage in a boycott of Israel as defined by Tenn. Code § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars ($250,000) or to contractors with less than ten (10) employees.

According to the law, a boycott of Israel means engaging in refusals to deal, terminating business activities, or other commercial actions that are intended to limit commercial relations with Israel, or companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or persons or entities doing business in Israel, when such actions are taken:

1. In compliance with, or adherence to, calls for a boycott of Israel, or
2. In a manner that discriminates on the basis of nationality, national origin, religion, or other unreasonable basis, and is not based on a valid business reason. Tenn. Code § 12-4-119

Signature: TBL

Print: Terry Burch

Date: 5/6/2024

Phone/Email: tburch@nhsmechanical.com

IRAN DIVESTMENT ACT CERTIFICATION

I understand that under the Iran Divestment Act, T.C.A. 12-12-101 – 12-12-113, political subdivisions in Tennessee are prohibited from entering into any procurement or contract over $1,000 with a person who engages in investment activities in Iran. The state's chief procurement officer, as required by T.C.A. 12-12-106, has created a list of persons who engage in investment activities in Iran. Any person who is on the list is ineligible to contract with any political subdivision of the State of Tennessee, and any such contract will be considered void under T.C.A. 12-12-110. The list is published on the Tennessee Department of General Services' website at:

https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/library/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106_Iran_Divestment_Act_updated_with_NY06-07-23.pdf

CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A 12-12-106.

Bidder Name: Terry Burch

Bidder Signature: TBh

Date: 5/6/2026

Hickman County Government

Conflict of Interest Disclosure Form

The County Financial Management System of 1981 contains the most stringent conflict of interest provisions. TCA §5-21-121 provides:

(a) The director, purchasing agent, members of the committee, members of the county legislative body or other officials, employees, or members of the board of education or highway commission shall not be financially interested or have any personal beneficial interest, either directly or indirectly, in the purchase of any supplies, materials, equipment or contractual services for the county.

(b) No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer, nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or other otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation

Date: 5/6/26 Name: TBL

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

X I have no conflict of interest to report.

____ I have the following conflict of interest to report (please specify any boards or committees you (and/or your spouse) sit on, the name of your employer and any businesses you or your spouse may own.

_____

_____

_____

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Date: 5/6/26 Signature: TBL

Davidson County Clerk's Office
700 Second Avenue South, Suite 101
P.O. Box 196333
Nashville, Tennessee 37219-6333
615-862-6254

NASHVILLE AND DAVIDSON COUNTY BUSINESS TAX LICENSE

BUSINESS NUMBER	258395
RECEIPT NUMBER	1047213
THIS LICENSE EXPIRES	**05/15/2027**

OWNER(S)/OFFICER(S)
NATIONAL HVAC SERVICE
ROBERT LEHMAN

BUSINESS LOCATION ADDRESS
NHS MECHANICAL
149 PARK SOUTH COURT
NASHVILLE, TN 37210

MUST DISPLAY IN A CONSPICUOUS PLACE

Contact Metro Codes to verify this location is properly zoned.

NATIONAL H.V.A.C. SERVICE, L.P.
624 GRASSMERE PARK STE 8
NASHVILLE, TN 37211

BUSINESS NUMBER	258395
RECEIPT NUMBER	1047213
CLASSIFICATION	4

TAX PERIOD

FROM	STARTED
TO	01/01/2026

THIS LICENSE EXPIRES 05/15/2027
ISSUE DATE 02/20/2026

	CITY	COUNTY
TOTAL GROSS SALES		
LESS DEDUCTIONS		
BUSINESS TAX DUE (LESS CREDITS)		
MINIMUM TAX		
PENALTY		
INTEREST		
NEW LICENSE FEE	15.00	15.00
TOTAL TAX DUE	15.00	15.00

COMBINED TOTAL **30.00**

Brenda Wynn

BRENDA WYNN, COUNTY CLERK

J WALDEN
DEPUTY CLERK

STANDARD BUSINESS TAX LICENSE

TOTAL DUE	$30.60
CREDIT CARD	$30.60
AUTH NO.	096198
CHANGE	$0.00

USER	JWALDEN
STATION	WK205
DRAWER	266
SITE	1
WORK DATE	02/20/2026
PRINTED BY	JWALDEN

CERTIFICATE OF LIABILITY INSURANCE

4/1/2027

DATE (MM/DD/YYYY) 4/8/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 444 W. 47th St., Ste. 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED 1304803	NATIONAL HVAC SERVICE DBA NHS MECHANICAL 149 PARK SOUTH COURT NASHVILLE TN 37210	INSURER(S) AFFORDING COVERAGE / NAIC # INSURER A : Greenwich Insurance Company 22322 INSURER B : XL Insurance America, Inc. 24554 INSURER C : Allied World National Assurance Company 10690 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 22494572 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	N	N	RGD300147507	4/1/2026	4/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 2,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 4,000,000 $ 4,000,000 $
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY	N	N	RAD943796407	4/1/2026	4/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 5,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX $ XXXXXXX
C	[X] UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ $0	N	N	0313-7473	4/1/2026	4/1/2027	EACH OCCURRENCE AGGREGATE $	$ 5,000,000 $ 5,000,000 $ XXXXXXX
B B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [N] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	RWD300147607.. STOP GAP: ND, OH, WA, WY	4/1/2026	4/1/2027	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: METROPOLITAN BOARD OF PUBLIC EDUCATION, 2601 BRANSFORD AVENUE, NASHVILLE, TN 37204.

CERTIFICATE HOLDER

22494572
PURCHASING AGENT,
METROPOLITAN BOARD OF PUBLIC EDUCATION,
2601 BRANSFORD AVENUE
NASHVILLE TN 37204

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joseph M Agnello

© 1988-2015 ACORD CORPORATION. All rights reserved.

HVAC Services

Attn: Hickman County Finance Office

114 North Central Avenue STE 203

Centerville, TN 37033

HVAC Replacement, Repair and

Annual Services Contract

Bid date: Monday, May 11, 2026 @ 10:00 am

Submitted by:

LEE COMPANY

Hickman County Schools
HVAC Replacement, Repair and
Annual Services Contract
Monday, May 11, 2026 @ 10:00am

TABLE OF CONTENTS

- Bid Form
- Tennessee Contractor License
- Background Check Acknowledgement Form
- State of Tennessee Non-Boycott of Israel Certification
- Iran Divestment Act Certification
- Hickman County Government Conflict of Interest Disclosure Form
- Evidence of Insurance COI
- Lee Company Overview
- Lee Company Service Offerings

HVAC SERVICES BID FORM

Vendor Name: Lee Company
Contact Name: John Sloan
Phone: 256-338-8411 **Email:** John.Sloan@LeeCompany.com
Date: 5/6/2026

---

1. Fire Damper Cleaning

Service every four (4) years per NFPA 80

- **Per Damper Charge:**
  $ 150.00 **per damper**

---

2. Annual Summer HVAC Services

Locations (10):
EHES, EHIS, EHMS, EHHS, CES, CIS, HCMS, HCHS, ANNEX BUILDING, HCBOE

Scope of Work:
Coils, filters, belts, unit inspection, and unit run test

- **Annual Service Charge:**
  $69,705.00

---

3. HVAC Services – Labor Rates

Onsite standard rate for repairs and installation
Monday–Friday | 8:00 AM – 5:00 PM

- **Certified HVAC Technician (onsite):**
  $ 136.00 **per hour**
- **Helper/Laborer (onsite):**
  $ 136.00 **per hour**
- **Trip Charge:**
  $ 75.00 **per day, per zip code**

---

4. Refrigerant Charges

If bidder provides refrigerant; weighted in at installation

- **R22:**
  $ 75.00 **per lb**
- **R410A:**
  $ 25.00 **per lb**
- **R454B:**
  $ 40.00 **per lb**
- **Other (specify):** _____
  $_____ **per lb**

---

5. Flat Recovery Charges

Recovery/vacuum charge when required

- **Per Call / Per Unit:**
  $ 150.00

---

6. Parts and Materials Markup

Applies if bidder furnishes parts (fans, motors, compressors, control boards, etc.)

- **Cost plus** 30 **% markup**

Note: Parts invoice must be attached to every billing for transparency.

---

7. Miscellaneous Truck Parts

Includes items such as wire nuts, tape, fittings, conduit, etc.

- **Per Trip Charge:**
  $ 20.00

Bid Certification

I certify that the above pricing is accurate and valid for the bid period and complies with all specifications.

Authorized Signature: _____
Printed Name: David B. Sims
Title: Director of Operations
Date: 5/6/26

STATE OF TENNESSEE
DEPARTMENT OF
COMMERCE AND INSURANCE

LEE COMPANY

430959

ID NUMBER: 9255
LIC STATUS: ACTIVE
EXPIRATION DATE: October 31, 2027

BOARD FOR LICENSING CONTRACTORS
CONTRACTOR

THIS IS TO CERTIFY THAT ALL REQUIREMENTS
OF THE STATE OF TENNESSEE HAVE BEEN MET

LEE COMPANY
4057 RURAL PLAINS CIR
FRANKLIN, TN 37064

State of Tennessee

430959

BOARD FOR LICENSING CONTRACTORS
CONTRACTOR
LEE COMPANY

This is to certify that all requirements of the State of Tennessee have been met.

ID NUMBER: 9255
LIC STATUS: ACTIVE
EXPIRATION DATE: October 31, 2027
UNLIMITED; BC; CE; CMC; MU; S-Medical Gas

IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE

BOARD FOR LICENSING CONTRACTORS

AREAS OF CERTIFICATION/MONEY LIMITS

UNLIMITED; BC; CE; CMC; MU; S-Medical Gas

Background Check Acknowledgement Form

Contractor is required to meet al TCA 49-5-406, local, state, and federal laws regarding "workers on school properties." The Hickman County Board of Education further requires that no prior felons, drug offenders, or sexual registered offenders work on any school properties.

Contractors will be required to wear contractor provided identification when on school premises. The contractor may be asked to provide proof of background check.

Signature: 

Print: David Sims

Title: Director of Operations

Date: 5/5/2026

State of Tennessee

Non-Boycott of Israel Certification

The Bidder certifies that it is not currently engaged in and will not for the duration of the contract engage in a boycott of Israel as defined by Tenn. Code § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars ($250,000) or to contractors with less than ten (10) employees.

According to the law, a boycott of Israel means engaging in refusals to deal, terminating business activities, or other commercial actions that are intended to limit commercial relations with Israel, or companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or persons or entities doing business in Israel, when such actions are taken:

1. In compliance with, or adherence to, calls for a boycott of Israel, or
2. In a manner that discriminates on the basis of nationality, national origin, religion, or other unreasonable basis, and is not based on a valid business reason. Tenn. Code § 12-4-119

Signature: 

Print: David Sims

Date: 5/5/2026

Phone/Email: bsims@leecompany.com

IRAN DIVESTMENT ACT CERTIFICATION

I understand that under the Iran Divestment Act, T.C.A. 12-12-101 – 12-12-113, political subdivisions in Tennessee are prohibited from entering into any procurement or contract over $1,000 with a person who engages in investment activities in Iran. The state's chief procurement officer, as required by T.C.A. 12-12-106, has created a list of persons who engage in investment activities in Iran. Any person who is on the list is ineligible to contract with any political subdivision of the State of Tennessee, and any such contract will be considered void under T.C.A. 12-12-110. The list is published on the Tennessee Department of General Services' website at:

https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/library/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106_Iran_Divestment_Act_updated_with_NY06-07-23.pdf

CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A 12-12-106.

Bidder Name: Lee Company

Bidder Signature: 

Date: 5/5/2026

Hickman County Government

Conflict of Interest Disclosure Form

The County Financial Management System of 1981 contains the most stringent conflict of interest provisions. TCA §5-21-121 provides:

(a) The director, purchasing agent, members of the committee, members of the county legislative body or other officials, employees, or members of the board of education or highway commission shall not be financially interested or have any personal beneficial interest, either directly or indirectly, in the purchase of any supplies, materials, equipment or contractual services for the county.

(b) No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer, nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or other otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.

Date: 5/5/2026 Name: David Sims

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

__X__ I have no conflict of interest to report.

____ I have the following conflict of interest to report (please specify any boards or committees you (and/or your spouse) sit on, the name of your employer and any businesses you or your spouse may own.

_____

_____

_____

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Date: 5/5/2026 Signature: 

CERTIFICATE OF LIABILITY INSURANCE

3/1/2027

DATE (MM/DD/YYYY): 2/20/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 500 W. Monroe, Ste. 3400 Chicago IL 60661 (312) 669-6900 midwestcertificates@lockton.com	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED 1501491 Lee Company 15050 State Highway 20 Madison, AL 35756	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Zurich American Insurance Company — 16535 INSURER B : Starr Indemnity & Liability Company — 38318 INSURER C : Travelers Property Casualty Company of America — 25674 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 21117387 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:	N	N	GLO 3537803-03	3/1/2026	3/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 1,000,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY	N	N	BAP 3537804-03	3/1/2026	3/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 5,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX
C	X UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED RETENTION $	N	N	CUP-C5438925	3/1/2026	3/1/2027	EACH OCCURRENCE AGGREGATE	$ 10,000,000 $ 10,000,000 $ XXXXXXX
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below.	N/A	N	WC 3537802-03	3/1/2026	3/1/2027	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
B C	Excess Liability Inland Marine	N	N	1000588841261 QT-630-5T394871-TIL-26	3/1/2026 3/1/2026	3/1/2027 3/1/2027	$15,000,000 per Occurrence/Aggregate See Attachment	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

21117387
Evidence of Insurance

CANCELLATION See Attachment

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

Lee Company
Installation / Builders Risk
INSURER: Travelers Property Casualty Company of America
POLICY NUMBER: QT-630-5T394871-TIL-26
TERM: 3/1/2026 – 3/1/2027

Contractors Equipment – As per schedule on file with carrier

Coverage	Limit of Insurance	Deductible
Leased/Rented Equipment - Per Item	$250,000	$5,000
Installation / Builders Risk	$1,000,000	$10,000
Cargo – Per Conveyance	$100,000	$5,000

Form of Business

S-Corporation

Date of Incorporation – April 5, 1965

Number of Years in Business

82 years (Since 1944)

60 years under current name (formerly Lee Refrigeration)

Number of Employees

1,700+ Employees: 400 Office Employees, 1,200+ Field Employees

Company Officers

Richard Perko, P.E. .... CEO

Rob Ivy ..... Chief Financial Officer

Robert Lunny ..... Chief Operating Officer

Office Locations

- Corporate Office - Franklin, TN
- Chattanooga, TN
- Murfreesboro, TN
- Knoxville, TN
- Cookeville, TN
- Madison, AL
- Clarksville, TN
- Bowling Green, KY

Financial Information

Last 5 Years of Revenue

Year	Revenue
2025	$ 454 Million
2024	$ 415 Million
2023	$ 370 Million
2022	$ 340 Million
2021	$ 304 Million

Bonding Company

Liberty Mutual

HUB International (formerly The Crichton Group)

3011 Armory Drive, Suite 250

Nashville, TN 37204 | (615) 383-9761

Bonding Limit	$125,000,000 aggregate $60,000,000 single project
Banking	Pinnacle Financial Partners Mr. Todd Carter 211 Commerce Street, Suite 300 Nashville, TN 37201 (615) 690-4064 Todd.carter@pnfp.com
Insurance	Travelers Insurance One Tower Square Hartford, CT 06183

Bodily Injury/Property Damage:	$ 1,000,000 each occurrence
Completed Operations:	$ 2,000,000
General Aggregate:	$ 2,000,000 per project
Umbrella:	$15,000,000
Professional Liability:	$ 1,000,000

Facilities Solutions

Facility Services

HVAC Maintenance Programs

- Coil cleaning
- Filter and belt replacement
- Technical inspection of equipment

Plumbing Maintenance Programs

- Certification of backflow devices
- Inspections of plumbing fixtures and equipment
- Maintenance on water heaters/boilers

HVAC Services

- Air compressors
- Air handling units
- Boilers
- Chillers
- Cooling towers
- Cooling/Heating problems
- Driers
- Equipment replacement
- Exhaust fans
- Heat wheels
- Humidification/Dehumidification problems
- Make-up air units
- Noise Issues
- Pumps
- Refrigeration and refrigerant recovery
- Test labs
- VAV systems

Plumbing Services

- Backflow devices
- Camera drain inspections
- Drain jetting
- Drain maintenance
- Faucets
- Hose bibbs/Wall faucets
- Pumps
- Sewer issues
- Urinals
- Water closets
- Water heaters
- Water leaks/drain/sewer problems

Electrical Services

- Arc-flash ratings/NFPA 70E
- Data logging/Test and balance
- EV-electrical vehicle charging
- Explosion proof
- Generator installation and maintenance
- Industrial
- Infrared testing
- Lighting retrofits
- Load testing
- Motor controls
- Outdoor lighting/Pole lighting
- Service upgrades
- Solar
- Surge protection
- Transformer/Utility
- Troubleshooting

Technical Services

- Air/Water test and balance
- Annual code compliance services
- Building automation systems
- Building commissioning, recommissioning and retrocommissioning
- Building forensics
- Compressed air audits
- Energy retrofits, including VFD's
- Energy star rating
- Fire damper inspections
- Hot water energy management systems
- HVAC and lighting control
- Indoor air quality (IAQ)
- Life safety/Fire code compliance
- Med gas inspections
- Steam trap retrofits

Facilities Solutions

Manufacturing

Our shop provides custom manufactured products and assemblies that help reduce downtime for systems and processes for clients such as:

- Electrical contractors
- General contractors
- Government agencies
- Healthcare facilities
- Industrial facilities
- Laboratories
- Specialty contractors
- Utilities
- Wastewater contractors

Our products include:

- Access ladders
- Air filtrations systems
- Booths for welding, grinding, and other work
- Complete pre-fabricated mechanical and plumbing piping systems
- Custom enclosures for ATM's/electrical/ fire protection/plumbing/ conditioned spaces/indoor and outdoor applications/etc.
- Custom equipment modifications
- Emergency pipe replacement spools
- Guard shacks
- Honed/Drilled materials
- Humidification
- HVAC control systems
- Industrial pipe spools
- Pipe fabrication
- Rooftop unit curb adaptors
- Security bar, frame and grate systems
- Service and operating platforms for all types of equipment
- Sheet metal fabrication
- Skid-mounted equipment (MPE, industrial process, etc.)
- Specialty climate-controlled enclosures
- Specialty firearms lockers and safes
- Steel fabrication

Construction / Special Projects

Design and construction of mechanical and plumbing systems, our core business for decades, has helped us become the "Premier Mechanical Services" provider in our markets.

Our services include:

- BIM/3D modeling
- Building automation controls
- Design/Build services with in-house professional engineers and designers
- Duct and pipe insulation
- Equipment installation
- Equipment startup and commissioning
- Field supervision
- Geothermal systems
- LEED AP's
- Medical gases
- Pipe fitting
- Plumbing
- Pre-construction service/estimating
- Pre-fabrication/logistics
- Project management
- Project scheduling
- Sheet metal
- Shop/Coordination drawings
- Site work
- Test and balance
- Variable refrigerant flow systems (VRF/VRV)
- Water treatment
- Welding

fm2
A Service of LEE COMPANY

Facilities Solutions

Facility Management & Maintenance

An integrated service providing clients with access to an experienced and skilled team dedicated to support your business and facility's day to day operations, repair and maintenance needs.

HVAC

- Equipment installation and replacement
- Equipment repair and service
- Inspections and diagnostics
- Planned maintenance (filters, belts, cleaning)

Plumbing

- Inspections and diagnostics
- Fixture repair and replacement
- Water heaters

Electrical

- Circuit modifications
- Exit signs
- Exterior lighting
- Inspections and maintenance
- Lamp and ballast repair and replacement
- Lighting maintenance
- Receptacles, breakers and panels

General Maintenance

- 24/7 emergency service
- Carpentry
- Carpet/Tile
- Ceiling
- Concrete
- Doors and windows
- Drywall
- Painting
- Roofing
- Site utilities/Grading

Managed Projects

- Site and parking lots
- Roofs
- Flooring
- Painting
- Minor interior refresh and reconfigurations
- Building exterior, windows, siding
- Industrial floor coatings

Services

- Exterior high pressure wash
- Fencing
- Floor care (carpet, tile, wood)
- Janitorial
- Landscaping
- Lawn care
- Parking lot
- Pest control
- Window cleaning

HVAC SERVICES BID FORM

Vendor Name: S. M. Lawrence
Contact Name: Rex Ruddle
Phone: 615-248-2813 **Email:** Service@SMLawrence.com
Date: 5-8-2026

---

1. Fire Damper Cleaning

Service every four (4) years per NFPA 80

- **Per Damper Charge:**
  $ 40.00 **per damper**

---

2. Annual Summer HVAC Services

Locations (10):
EHES, EHIS, EHMS, EHHS, CES, CIS, HCMS, HCHS, ANNEX BUILDING, HCBOE

Scope of Work:
Coils, filters, belts, unit inspection, and unit run test

- **Annual Service Charge:**
  $ 38,800.00

---

3. HVAC Services – Labor Rates

Onsite standard rate for repairs and installation
Monday–Friday | 8:00 AM – 5:00 PM

- **Certified HVAC Technician (onsite):**
  $ 120.00 **per hour**
- **Helper/Laborer (onsite):**
  $ 95.00 **per hour**
- **Trip Charge:**
  $ 50.00 **per day, per zip code**

---

4. Refrigerant Charges

If bidder provides refrigerant; weighted in at installation

- **R22:**
  $ 100.00 **per lb**
- **R410A:**
  $ 50.00 **per lb**
- **R454B:**
  $ 90.00 **per lb**
- **Other (specify):** _____
  $_____ **per lb**

---

5. Flat Recovery Charges

Recovery/vacuum charge when required

- **Per Call / Per Unit:**
  $ 55.00

---

6. Parts and Materials Markup

Applies if bidder furnishes parts (fans, motors, compressors, control boards, etc.)

- **Cost plus** 35 **% markup**

Note: Parts invoice must be attached to every billing for transparency.

---

7. Miscellaneous Truck Parts

Includes items such as wire nuts, tape, fittings, conduit, etc.

- **Per Trip Charge:**
  $ 20.00

Bid Certification

I certify that the above pricing is accurate and valid for the bid period and complies with all specifications.

Authorized Signature: Van Kight
Printed Name: Van Kight
Title: V.P. of Operations
Date: 5/8/2026

Background Check Acknowledgement Form

Contractor is required to meet al TCA 49-5-406, local, state, and federal laws regarding "workers on school properties." The Hickman County Board of Education further requires that no prior felons, drug offenders, or sexual registered offenders work on any school properties.

Contractors will be required to wear contractor provided identification when on school premises. The contractor may be asked to provide proof of background check.

Signature: Van Kight

Print: Van Kight

Title: V.P of Operations

Date: 5/8/2026

State of Tennessee

Non-Boycott of Israel Certification

The Bidder certifies that it is not currently engaged in and will not for the duration of the contract engage in a boycott of Israel as defined by Tenn. Code § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars ($250,000) or to contractors with less than ten (10) employees.

According to the law, a boycott of Israel means engaging in refusals to deal, terminating business activities, or other commercial actions that are intended to limit commercial relations with Israel, or companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or persons or entities doing business in Israel, when such actions are taken:

1. In compliance with, or adherence to, calls for a boycott of Israel, or
2. In a manner that discriminates on the basis of nationality, national origin, religion, or other unreasonable basis, and is not based on a valid business reason. Tenn. Code § 12-4-119

Signature: Van Kight

Print: Van Kight

Date: 5/8/2026

Phone/Email: 615-846-0060 VKight@SMLawrence.com

IRAN DIVESTMENT ACT CERTIFICATION

I understand that under the Iran Divestment Act, T.C.A. 12-12-101 – 12-12-113, political subdivisions in Tennessee are prohibited from entering into any procurement or contract over $1,000 with a person who engages in investment activities in Iran. The state's chief procurement officer, as required by T.C.A. 12-12-106, has created a list of persons who engage in investment activities in Iran. Any person who is on the list is ineligible to contract with any political subdivision of the State of Tennessee, and any such contract will be considered void under T.C.A. 12-12-110. The list is published on the Tennessee Department of General Services' website at:

https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/library/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106_Iran_Divestment_Act_updated_with_NY06-07-23.pdf

CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A 12-12-106.

Bidder Name: S. M. Lawrence - VanKight

Bidder Signature: Van Kight

Date: 5/8/2026

Hickman County Government

Conflict of Interest Disclosure Form

The County Financial Management System of 1981 contains the most stringent conflict of interest provisions. TCA §5-21-121 provides:

(a) The director, purchasing agent, members of the committee, members of the county legislative body or other officials, employees, or members of the board of education or highway commission shall not be financially interested or have any personal beneficial interest, either directly or indirectly, in the purchase of any supplies, materials, equipment or contractual services for the county.

(b) No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer, nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or other otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.

Date: 5/8/2026 Name: VanKight

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

✓ I have no conflict of interest to report.

____ I have the following conflict of interest to report (please specify any boards or committees you (and/or your spouse) sit on, the name of your employer and any businesses you or your spouse may own.

_____

_____

_____

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Date: 5/8/2026 Signature: Van

HVAC SERVICES BID FORM

Vendor Name: Matrix Mechanical Solutions, LLC
Contact Name: Daniel D. Eubanks
Phone: 615-879-6420 **Email:** daniel@matrixmechanicalsolutions.com
Date: 5-1-26

---

1. Fire Damper Cleaning

Service every four (4) years per NFPA 80

- **Per Damper Charge:**
  $ 110 **per damper**

---

2. Annual Summer HVAC Services

Locations (10):
EHES, EHIS, EHMS, EHHS, CES, CIS, HCMS, HCHS, ANNEX BUILDING, HCBOE

Scope of Work:
Coils, filters, belts, unit inspection, and unit run test

- **Annual Service Charge:**
  $ 60,000.00

---

3. HVAC Services – Labor Rates

Onsite standard rate for repairs and installation
Monday–Friday | 8:00 AM – 5:00 PM

- **Certified HVAC Technician (onsite):**
  $ 110 **per hour**

- **Helper/Laborer (onsite):**
  $ 90 **per hour**
- **Trip Charge:**
  $ 110 **per day, per zip code**

---

4. Refrigerant Charges

If bidder provides refrigerant; weighted in at installation

- **R22:**
  $ 150 **per lb**
- **R410A:**
  $ 75 **per lb**
- **R454B:**
  $ 75 **per lb**
- **Other (specify):** _____
  $ 75 **per lb**

---

5. Flat Recovery Charges

Recovery/vacuum charge when required

- **Per Call / Per Unit:**
  $ 150

---

6. Parts and Materials Markup

Applies if bidder furnishes parts (fans, motors, compressors, control boards, etc.)

- **Cost plus** 20 **% markup**

Note: Parts invoice must be attached to every billing for transparency.

7. Miscellaneous Truck Parts

Includes items such as wire nuts, tape, fittings, conduit, etc.

- **Per Trip Charge:**
  $ 50

Bid Certification

I certify that the above pricing is accurate and valid for the bid period and complies with all specifications.

Authorized Signature: [signature]
Printed Name: Daniel D. Eubanks
Title: CEO
Date: 5-1-26

Background Check Acknowledgement Form

Contractor is required to meet al TCA 49-5-406, local, state, and federal laws regarding "workers on school properties." The Hickman County Board of Education further requires that no prior felons, drug offenders, or sexual registered offenders work on any school properties.

Contractors will be required to wear contractor provided identification when on school premises. The contractor may be asked to provide proof of background check.

Signature: _____

Print: Daniel D. Eubanks

Title: CEO

Date: 5-1-26

State of Tennessee

Non-Boycott of Israel Certification

The Bidder certifies that it is not currently engaged in and will not for the duration of the contract engage in a boycott of Israel as defined by Tenn. Code § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars ($250,000) or to contractors with less than ten (10) employees.

According to the law, a boycott of Israel means engaging in refusals to deal, terminating business activities, or other commercial actions that are intended to limit commercial relations with Israel, or companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or persons or entities doing business in Israel, when such actions are taken:

1. In compliance with, or adherence to, calls for a boycott of Israel, or
2. In a manner that discriminates on the basis of nationality, national origin, religion, or other unreasonable basis, and is not based on a valid business reason. Tenn. Code § 12-4-119

Signature: 

Print: Daniel D. Ewbanks

Date: 5-1-26

Phone/Email: 615-879-6420 / daniel@matrixmechanicalsolutions.com

IRAN DIVESTMENT ACT CERTIFICATION

I understand that under the Iran Divestment Act, T.C.A. 12-12-101 – 12-12-113, political subdivisions in Tennessee are prohibited from entering into any procurement or contract over $1,000 with a person who engages in investment activities in Iran. The state's chief procurement officer, as required by T.C.A. 12-12-106, has created a list of persons who engage in investment activities in Iran. Any person who is on the list is ineligible to contract with any political subdivision of the State of Tennessee, and any such contract will be considered void under T.C.A. 12-12-110. The list is published on the Tennessee Department of General Services' website at:

https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/library/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106_Iran_Divestment_Act_updated_with_NY06-07-23.pdf

CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A 12-12-106.

Bidder Name: Matrix Mechanical Solutions, LLC

Bidder Signature: 

Date: 5-1-26

Hickman County Government

Conflict of Interest Disclosure Form

The County Financial Management System of 1981 contains the most stringent conflict of interest provisions. TCA §5-21-121 provides:

(a) The director, purchasing agent, members of the committee, members of the county legislative body or other officials, employees, or members of the board of education or highway commission shall not be financially interested or have any personal beneficial interest, either directly or indirectly, in the purchase of any supplies, materials, equipment or contractual services for the county.

(b) No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer, nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or other otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.

Date: 5-1-26 Name: Matrix Mechanical Solutions, LLC

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

✓ I have no conflict of interest to report.

____ I have the following conflict of interest to report (please specify any boards or committees you (and/or your spouse) sit on, the name of your employer and any businesses you or your spouse may own.

_____

_____

_____

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Date: 5-1-26 Signature: 

MATRMEC-02 KFEREBEE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/28/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Morrison & Fuson Insurance Agency, Inc. 104 Church Street Dickson, TN 37055	PHONE (A/C, No, Ext): (615) 446-8087	FAX (A/C, No): (615) 446-4617
	E-MAIL ADDRESS: mfins@fusonins.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Matrix Mechanical Solutions, LLC Kim Stiles 9743 Old Hillsboro Rd Bon Aqua, TN 37025	INSURER A : Erie Insurance Company	26263
	INSURER B : Erie Ins Exch	26271
	INSURER C : Accident Fund Ins Co Of Amer	10166
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:	X		Q61-0362950	2/6/2026	2/6/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY			Q02-0640069	2/6/2026	2/6/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE X DED RETENTION $ 0			Q26-0670423	2/6/2026	2/6/2027	EACH OCCURRENCE AGGREGATE	$ 7,000,000 $ 7,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		100133554	11/15/2025	11/15/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
A	Equipment Floater			Q61-0362950	2/6/2026	2/6/2027	Floater	1,215,000
A	Rented/Leased Equip			Q61-0362950	2/6/2026	2/6/2027	R/L Limit	75,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Hickman County Schools is identified as Additional Insured with respect to General Liability per written contract.

CERTIFICATE HOLDER

Hickman County Schools
115 Murphree Avenue
Centerville, TN 37033

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



© 1988-2015 ACORD CORPORATION. All rights reserved.
The ACORD name and logo are registered marks of ACORD

STATE OF TENNESSEE
DEPARTMENT OF REVENUE

Business Tax Filing Status Certificate

April 5, 2026

DANIEL EUBANKS
MATRIX MECHANICAL SOLUTIONS, LLC
9743 OLD HILLSBORO RD
BON AQUA TN 37025-1542

Letter ID: L1409359296
Account ID: 1001782120-BUS
Account Type: Business Tax

Dear MATRIX MECHANICAL SOLUTIONS, LLC:

This certificate confirms the business tax filing status of Retailer for the above-named taxpayer. The certificate is valid beginning April 15, 2026 and expiring on April 15, 2027 for the following location:

Location ID: 1001683765
Location Address: MATRIX MECHANICAL SOLUTIONS, LLC
9743 OLD HILLSBORO RD
BON AQUA TN 37025-1542

According to Tenn. Code Ann. § 67-4-720, a vendor that receives a certificate from a customer shall not owe additional tax, nor be refunded tax, based on a retroactive change in the customer's filing status as a wholesaler or retailer during the certificate's effective period.

The taxpayer may furnish its supplier(s) with a **COPY** of the enclosed certificate upon vendor(s) request. Vendors may rely on the certificate for transactions occurring during the certificate's effective period for the purpose of determining their business liability. The original certificate should be retained **for the taxpayer's records**. The vendor must maintain a file copy as evidence of their business tax filings.

Tennessee Department of Revenue

Business Tax Filing Status Certificate

Location Address:
MATRIX MECHANICAL SOLUTIONS, LLC
9743 OLD HILLSBORO RD
BON AQUA TN 37025-1542

Effective Period Begin: April 15, 2026
Effective Period End: April 15, 2027
Filing Status: Retailer
Location ID: 1001683765

Hickman County
Business Tax Standard License

April 8, 2026

MATRIX MECHANICAL SOLUTIONS, LLC
9743 OLD HILLSBORO RD
BON AQUA TN 37025-1542

Letter ID:	L1993956800
Expiration Date:	15-May-2027
Return Due By:	15-Apr-2027

The business tax license printed below certifies the receipt and approval of your business tax license application or the renewal of a license for your existing business. The license is valid until the expiration date noted above. Your license number is 1001344093 and your classification is 4. The certificate must be displayed publicly at the location for which it is issued.

All business tax returns are required to be filed and the payment remitted electronically. Your return is due on April 15, 2027. Please visit www.tn.gov/revenue for additional information.

Note: This license does not permit operation unless properly zoned and/or in compliance with all other applicable state, county, or city laws, rules and regulations. Also, as required by Tenn. Code Ann. § 39-17-1801 et seq., businesses must comply with all provisions of the Tennessee Non-Smoker Protection Act.

DETACH LICENSE BELOW AND DISPLAY IN PUBLIC AREA

✂ ----------

Hickman County
Business Tax Standard License

This certificate must be publicly displayed.

MATRIX MECHANICAL SOLUTIONS, LLC
9743 OLD HILLSBORO RD
BON AQUA TN 37025-1542

Date Issued:	08-Apr-2026
Classification:	4
Letter ID:	L1993956800
License Number:	1001344093
Expiration Date:	15-May-2027

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Matrix Mechanical Solutions, LLC

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☒ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

9743 Old Hillsboro Road

Requester's name and address (optional)

6 City, state, and ZIP code

Bon Aqua, TN 37025

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

8	5	–	3	9	9	5	3	8	8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** [signature] **Date** 02/18/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they